



C. M. College (Arts & Commerce)
L N Mithila University
Darbhanga, Bihar

NAAC TRACK ID : BRCOGN12251

**The Annual Quality Assurance Report (AQAR) of IQAC
2016-17**

Submitted to

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL (NAAC)

*An Autonomous Institution of the University Grants Commission
P.O. Box. No. 1075, Opp: NLSIU, Nagarbhavi, Bangalore- 560072 India*

Content

Sl No	Part	Criterion	Page
01	A	i. Details of the Institution	3-6
02		ii. IQAC composition and Activities	7-9
03	B	i. Curricular Aspects	10-11
04		ii. Teaching, Learning and Evaluation	12-15
05		iii. Research, Consultancy and Extension	16-19
06		iv. Infrastructure and Learning Resources	20-21
07		v. Student Support and Progression	22-24
08		vi. Governance, Leadership and Management	25-28
09		vii. Innovations and Best Practices SWOC analysis	29-33
10		viii. Plans of Institution for AY 2017-18	34
11	Annexure I, II & III		35-42

Part – A

1. Details of the Institution

1.1 Name of the Institution

C. M. College (Arts & Commerce)

1.2 Address Line 1

Kilaghat

Address Line 2

--

City/Town

Darbhanga

State

Bihar

Pin Code

846004

Institution e-mail address

Primary email – cmcollegedbg@gmail.com

Secondary email – principal@cmclnmu.ac.in

Contact Nos.

06272-222320

Name of the Head of the Institution:

Dr. Mushtaque Ahmad

Tel. No. with STD Code:

--

Mobile:

9431414586

Name of the IQAC Co-ordinator:

Md Zeya Haider

Mobile:

9955038455

IQAC e-mail address:

iqac@cmclnmu.ac.in

1.3 NAAC Track ID(For ex. MHCOGN 18879)

BRCOGN12251

1.4 NAAC Executive Committee No. & Date:

EC(SC)/07/RAR/04 dated 11.05.2015

1.5 Website address:

www.cmclnmu.ac.in

Web-link of the AQAR:

<http://cmclnmu.ac.in/wp-content/uploads/2018/12/AQAR-2016-17.docx>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B ⁺⁺	82.50	2005	2005-10
2	2 nd Cycle	B	2.84	2015	2015-20

1.7 Date of Establishment of IQAC:

01/04/2006

1.8 AQAR for the year

2016-17

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

AQAR 2014-15

31.10.2018

AQAR 2015-16

24.12.18

1.10 Institutional Status

University State Central Deemed Private

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education Men Women
Urban Rural Tribal

Financial Status Grant-in-aid UGC 2(f) UGC 12B
Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

Others (Specify)

1. Professional Course (BBA & BCA)
2. Vocational Add-On Course

1.12 Name of the Affiliating University (for the Colleges)

L. N. Mithila University, Darbhanga.

1.13 Special status conferred by Central/ State Government- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University No

University with Potential for Excellence No UGC-CPE No

DST Star Scheme

No

UGC-CE

No

UGC-Special Assistance Programme

No

DST-FIST

No

UGC-Innovative PG programmes

No

Any other (*Specify*)

No

UGC-COP Programmes

No

2. IQAC Composition and Activities

2.1 No. of Teachers	<input type="text" value="05"/>
2.2 No. of Administrative/Technical staff	<input type="text" value="01"/>
2.3 No. of students	<input type="text" value="01"/>
2.4 No. of Management representatives	<input type="text" value="01"/>
2.5 No. of Alumni	<input type="text" value="01"/>
2.6 No. of any other stakeholder and community representatives	<input type="text" value="01"/>
2.7 No. of Employers/ Industrialists	<input type="text" value="01"/>
2.8 No. of other External Experts	<input type="text" value="01"/>
2.9 Total No. of members	<input type="text" value="12"/>
2.10 No. of IQAC meetings held	<input type="text" value="04"/>
2.11 No. of meetings with various stakeholders:	No. <input type="text" value="08"/> Faculty <input type="text" value="04"/>
	Non-Teaching Staff <input type="text" value="02"/> Students <input type="text" value="02"/> Alumni <input type="text" value="01"/> Others <input type="text" value="01"/>
2.12 Has IQAC received any funding from UGC during the year?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos. International National State Institution Level

(ii) Themes

IQAC of the college has successfully organized a workshop on “Academic Leadership”.

A seminar on the importance of Yoga in human life.

A seminar on the “role of education in transforming life” on the eve of International Literacy Day.

2.14 Significant Activities and contributions made by IQAC :

- The IQAC has played an important role in improving overall academic environment and other related activities of the institution. The IQAC took several initiatives throughout the year.
- The IQAC promotes the student centric learning , augments the teaching-learning process, maintains academic coordination, promotes research among teachers and students and assures adequate infrastructural facilities.
- IQAC also conducts various workshops, awareness programs, etc in liason with different departments, cells and units of the college

2.15 Plan of Action by IQAC/Outcome :

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Sl No	Criterion	Plan of Action	Achievements
1	Curricular Aspect	<ul style="list-style-type: none"> • Expectation Mapping of students 	<ul style="list-style-type: none"> • Know the students and collective learning. • How, What and Why of the course.
		<ul style="list-style-type: none"> • Lesson plans to be declared by every department at the beginning of the session. 	Every department provided students with the lesson plans at the commencement of the class itself.
2	Teaching, Learning and Evaluation	<ul style="list-style-type: none"> • Adopted and followed “Revised Bloom Technology” techniques for learning and evaluation. 	Focus was made to develop a phase wise learning wherein a student can Understand, Recall Apply, Analyse and Evaluate the concept taught.

		<ul style="list-style-type: none"> • Further strengthening of mentor-mentore relation. 	For Slow learners, after proper identification, tutorial classes were arranged.
3	Research, Consultancy and Extension	<ul style="list-style-type: none"> • To bring out another volume of “Academia : Journal of C M College” 	Faculty members were encouraged to get their papers published in the research journal of our college and with their contribution, journal was published.
4	Infrastructure and Learning resources	To enhance the library books and facilities.	<p>Departmental library were initiated by most of the departments within the department itself.</p> <p>The departmental library was easily accessible to the students and books were also issued regularly.</p>
5	Student Support and Progression	Start personal counselling cell for students.	Students were provided with counseling sessions to get rid-off academic and emotional stress.
6	Governance, Leadership and Management	Adoption of best management practices.	<p>Administrative work was decentralized and made more democratic and participative.</p> <p>Teaching and non-teaching staffs have a greater say in decision making process.</p>
7	Innovations and Best Practices	To contribute more through the cultural, social and economic life of underprivileged children through Outreach Programs.	IQAC sensitized the students and staffs towards “A step towards humanity “

* Academic Calendar of the year 2016-17 attached as Annexure 1.

2.15 Whether the AQAR was placed in statutory body Yes No

Management Syndicate Any other body

Provide the details of the action taken:

The College Advisory Committee approved the AQAR for the year 2016-17 with some valuable modifications and recommendations.

Part – B
Criterion – I
1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	1	NA	NA	NA
PG	10	NA	NA	NA
UG	15		2	
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	2	-	2	
Others	-	-	-	-
Total	28		4	

Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

(ii) Pattern of programmes:

SEMESTER : 10
 TRIMESTER : NA
 ANNUAL = 15(UG)+ 2*

**Certificate course of 6 months duration.*

1.3 Feedback from stakeholders* Alumni Parents Employers Students
(On all aspects)

Mode of feedback : Online Manual Co-operating schools (for PEI)

**An analysis of the feedback is enclosed as Annexure 2.*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Being a constituent college of the L N Mithila University, the syllabi is decided, revised and updated by the University. A number of faculty members of this College serve as resource persons in Course formulation and revision. committees at the University level.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

-NA-

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
43	8	31	4	-

37

2.2 No. of permanent faculty with Ph.D.

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year :

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	17	-	5	-	-	-	-	-	-

2.4 No. of Guest and Visiting faculty and Temporary faculty

07	-	-
----	---	---

2.5 Faculty participation in Conferences and Symposia :

No. of Faculty	International level	National level	State level
Attended Seminars/ Workshops	1	21	04
Presented papers	-	6	01
Resource Persons	-	1	-

2.6 Innovative processes adopted by the institution in Teaching and Learning :

- Adopted and followed “Revised Bloom Technology” techniques for learning and evaluation.
- Focus shifted from “teacher centric” to “student centric” learning.

2.7 Total No. of actual teaching days during this academic year :

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Being a constituent College of L N Mithila University, the institution follows and practices standardized procedures of the University.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

14

2.10 Average percentage of attendance of students

70%

2.11 Course/Programme wise distribution of pass percentage:

Sl. No.	Title of the Programme	Total no. of students appeared	Division			
			Distinction (Number)	I (Number)	II (Number)	Pass %
01	BA Hindi	29		-	29	100
02	BA Pol Sc.	89		18	70	98.88
03	BA Philosophy	3		-	3	100
04	BA Sanskrit	2		1	1	100
05	BA English	122		42	77	97.54
06	BA Urdu	13		9	4	100

07	BA Economics	104		30	72	98.07
08	B.Com	394		227	160	98.22
09	BA Psychology	43		31	10	95.39
10	BA Maithili	3		3	-	100
11	BA History	192		24	166	98.96
12	BA Sociology	107		17	78	88.79
13	BA Mathematics	4		2	1	75
14	BBA	61		38	3	67.21
15	MA Urdu	07		04	-----	71.42
16	MA English	10	-	02	01	30%
17	MA Maithili	3	-	2	--	66.67
18	MA History	164	-	43	57	60.98
19	MA Psychology	73	-	61	----	83.56
20	MA Pol. Sc.	50	-	13	17	60.00
21	MA Sociology	90	-	08	24	35.56
22	MA Economics	11	-	7	1	72.72
23	MA Hindi	-	-	-	-	-
24	M Com.	252	-	127	21	58.73

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes.

- IQAC Monitors the teaching and learning process through regular feedback system and internal academic audit system.
- Seminar and symposium are also conducted on burning topics to make learning effective and updated.
- IQAC also promotes students to participate in the University level seminar on different disciplines.

2.13 Initiatives undertaken towards faculty development :

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	3
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	-
Summer / Winter schools, Workshops, etc.	-
Others	-

2.14 Details of Administrative and Technical staff :

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	47	26	-----	----
Technical Staff	01	NIL	-----	----

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

- Faculty members of all departments have been encouraged to mentor interdisciplinary research projects involving undergraduate students. For this steps are being taken to provide adequate facilities in the laboratories for execution of research projects.
- The PG IVth see students are given special training for research experience that includes field study.

3.2 Details regarding major projects: NA

	Completed	Ongoing	Sanctioned	Submitted
Number	NA	NA	NA	NA
Outlay in Rs. Lakhs	NA	NA	NA	NA

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	01	-	-
Outlay in Rs. Lakhs	-	2,45,000/-	-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	-	-	-
Non-Peer Review Journals	-	1	7
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications: NA

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organizations :

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	NA	NA	NA	NA
Minor projects	-	UGC	2,45,000/-	1,50,000

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from: NA

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy :

3.11 No. of conferences /seminar organized by the Institution :

Level	International	National	State	University	College
Number	-	-	-	03	8
Sponsoring agencies	-	-	-	College in Collaboration with Dr Prabhat Das Foundation	IQAC

3.12 No. of faculty served as experts, chairpersons or resource persons

3.13 No. of collaborations International National Any other

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs : NIL

From Funding agency From Management of University/College

Total

3.16 No. of patents received this year :

Type of Patent		Number
National	Applied	NA
	Granted	NA
International	Applied	NA
	Granted	NA
Commercialized	Applied	NA
	Granted	NA

3.17 No. of research awards/ recognitions received by faculty and research fellows of the institute in the year:

Total	International	National	State	University	Dist	College
-	-	-	-	6	2	8

3.18 No. of faculty from the Institution who are Ph. D. Guides

and students registered under them

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level
National level International level

3.22 No of students participated in NCC events :

University level State level
National level International level

3.23 No of Awards won in NSS :

University level State level
National level International level

3.24 No of Awards won in NCC :

University level State level
National level International level C Certificate

3.25 No. of Extension activities organized :

University forum College forum
NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility :

- NSS Unit of the college has 1 week awareness programme in the locality towards Open defecation free environment.
- NCC has collected warm old clothes from doors and distributed it among the poor and needy.
- An Interactive session on “How to face interview?” open to all was organized by the Dept. of English.
- Dept. of Economics has delivered a special lecture on “Budget expectations and reality”.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities :

Facilities	Existing	Newly cre- ated	Source of Fund	Total
Campus area	56292 sq mts	-	-	56292 sq mts
Class rooms	42	-	-	42
Laboratories	03	-	-	03
Seminar Halls	02	-	-	02
No. of important equipment pur- chased (\geq 1-0 lakh) during the cur- rent year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Others	-	-	-	-

4.2 Computerization of administration and library :

Stocking of library books and e filling of accounts details.
--

4.3 Library services :

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	107141	-	5261	15,68,570	112402	-
Reference Books	823	-	-	-	823	-
e-Books	-	-	-	-	-	-
Journals	1326	-	-	-	1326	-
e-Journals	-	-	-	-	-	-
Digital Database	-	-	-	-	-	-
CD & Video	-	-	-	-	-	-
Others (specify)	-	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	115	02	02	04	01	06	13	00
Added	-	-	-	-	-	-	-	-
Total	115	02	02	04	01	06	13	00

4.5 Computer, Internet access, training to teachers and students and any other programme for technology upgradation (Networking, e-Governance etc.)

- Faculty members were given add on training on use of ICT.
- They were encouraged to take up regular classes through PPT.
- Students are encouraged to use technology for classroom presentations and evaluation.

4.6 Amount spent on maintenance in lakhs

i) ICT	14,000
ii) Campus Infrastructure and facilities	10,9982
iii) Equipments	48,589
iv) Others	2,19,502
Total :	392073

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services :

- Feedback mechanism put in place through student feedback form.
- Regular updating of information on notice boards.

5.2 Efforts made by the institution for tracking the progression :

- Tutorials help in identifying the specific needs of students and addressing them since it provides for small group interaction.
- Remedial classes help students fetch better marks in exam even if they could not tune up in the regular classes due to some reasons,

5.3 (a) Total Number of students :

UG	PG	Ph. D.	Others
4311	1187	Remark: Detailed category wise PhD data are maintained at the University level. Data quoted here do not form part of the main College data usually picturised at other platforms like DCF II etc.	Nil

(b) No. of students outside the state

Nil

(c) No. of international students

Nil

	Men		Women	
	No	%	No	%
	3816	69.4	1682	30.6

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1483	667	2	2799	14	4965	2149	859	--	2487	03	5498

Demand ratio: NA

Dropouts: 3.2%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

A seminar on “IBPS bank preparation” was organized in collaboration with institutes.

No. of students beneficiaries

250

5.5 No. of students qualified in these examinations:

NET SET/SLET GATE CAT
IAS/IPS etc State PSC UPSC Others

5.6 Details of student counseling and career guidance :

- To encourage women to be independent and confident to step into the corporate world, sessions in personality development, soft skills like communication skills, preparing for interviews, group discussions are conducted.
- Preparation for competitive exams such as banking sector were organized. It was welcomed by many students and we intend to increase number of sessions in this particular domain.

No. of students benefitted

350

5.7 Details of campus placement :

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
02	18	03	24

5.8 Details of gender sensitization programmes :

- Women's development cell is active in sensitising stakeholders through various activities: screening documentaries, teacher-led and student-initiated discussions, seminars, workshops, panel discussions, competitive events, interactive sessions, meeting experts, documentaries based on Indian contexts.

5.9 Students Activities :

5.9.1 No. of students participated in Sports, Games and other events

State/ University level National level International level

No. of students participated in cultural events

State/ University level National level International level

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports: State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support :

	Number of students	Amount
Financial support from institution	144	18864
Financial support from government	61	236217
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives :

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

There were no major grievances. Minor grievances were addressed by the college .

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution :

Our Vision

“Affirming and building upon its heritage, C M College commits to maintain high educational standards, to foster and inspire student success, to create diverse opportunities for lifelong learning. By attracting strong leadership and distinguished faculty to a college of excellence, we are committed to create an enriched learning environment that empowers students to transform their lives.”

Our Mission

“The mission of C M College is to educate and develop the whole person. Our students will be equipped to become leaders, living ethical, healthy, useful and fulfilling lives with a strong sense of personal accountability and civic responsibility. To provide a foundation for a lifetime of learning, we are dedicated to foster intellectual growth, aesthetic appreciation, and character development in our students. The C M College community thrives on the principle that knowledge is acquired through discipline, competence is established when knowledge is tempered by experience, and character is developed when competence is exercised for the benefit of others.”

6.2 Does the Institution has a Management Information System ?

Management Information System is yet to be introduced in our University as well as College.

6.3 Quality improvement strategies adopted by the institution for each of the following :

6.3.1 Curriculum Development :

- Curriculum is prescribed by the university. Yet university provides opportunity for suggestions and many of our teachers serve as member in the discussion forum for curriculum development.

6.3.2 Teaching and Learning :

- Adopted and followed “Revised Bloom Technology” techniques for learning and evaluation.
- Focus shifted from “teacher centric” to “student centric” learning.

6.3.3 Examination and Evaluation :

- University prescribes the procedures and guidelines for conducting examinations in college.
- Internal assessment committee works on the principle of transparency. Procedures are laid down for sharing internal assessment evaluation with students.

6.3.4 Research and Development :

- College promotes research by teachers and students.
- Students are mentored through their engagement in research projects as a part of their syllabus in 4th sem.
- Resource person are also invited to deliver lecture on “Research Methodology”

6.3.5 Library, ICT and physical infrastructure / instrumentation :

Apart from central library of the college, most of the departments also started their own departmental library which is easily accessible to the students. Students get the books issued from the departmental library as well.

6.3.6 Human Resource Management :

- Regular skill enhancement opportunities are provided to teachers and administrative staff by encouraging them to upgrade their knowledge.

6.3.7 Faculty and Staff recruitment :

Matter relates to the State Government and University

6.3.8 Industry Interaction / Collaboration :

- BBA and BCA Students do internships during summer break. They procure them independently, through placement cell and through teacher-support as well.
- Training and interactive sessions by experts from industry on work culture, preparation for interviews, knowledge and skill requirements.

6.3.9 Admission of Students :

- As per university norms and guidelines.
- Prospectus provides the details of admission procedure.
- Multiple checks have ensured dispute and grievance free admission.

6.4 Welfare schemes for :

Teaching	Contribution towards Teachers union fund for their welfare. Group insurance, Maternity leave ,etc
Non teaching	Bonus for administrative and supportive staff during over-time working hours, Contribution towards Non-Teaching association fund for their welfare. Group insurance, Maternity leave ,etc
Students	Student scholarships. Sc Stipend; BC/EBC Stipend; Handicapped Stipend; Minority Stipend and free-ship Scheme, Career guidance Cell, Internal Complaints Committee, Anti-ragging, Grievances Redressal Committee

6.5 Total corpus fund generated :

NA

6.6 Whether annual financial audit has been done :

Yes No

6.7 Whether Academic and Administrative Audit (AAA) have been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Peer team	Yes	IQAC
Administrative	-	-	No	--

6.8 Does the University/ Autonomous College declare results within 30 days?

For UG Programmes Yes No

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

C M College is a constituent College of L N Mithila University. As such, we follow the standardized procedures of the University.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

All the colleges of our university have their own College Advisory Committee to formalize plan for the internal development of the college.

6.11 Activities and support from the Alumni Association :

Few departments have maintained their own alumni list and conducts alumni meet at the departmental level.
IQAC has recommended the college administration to formalize annual alumni meet at college level.

6.12 Activities and support from the Parent – Teacher Association :

- IQAC has organized one day orientation meet of parents and teachers to get an idea of their expectations and their valuable suggestions.

6.13 Development programmes for support staff :

- The ideas from supporting staffs are also invited in decision making in developmental programs of the college.
- Decisions are taken in a democratic manner.

6.14 Initiatives taken by the institution to make the campus eco-friendly :

All the bulbs of the campus are replaced with LED bulbs.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution:.

- Expectation Mapping of students
- Adopted and followed “Revised Bloom Technology” techniques for learning and evaluation.
- Start personal counselling cell for students
- IQAC sensitized the students and staffs towards “A step towards humanity”
- A workshop on “YOGA” to empower about healthy and meaningful life.
- The participative and democratic management practices at the institutional level helped increase the commitment towards achieving organizational goals.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year :

Mentioned at column 2.1.

IQAC functioned as the nodal agency to effectively facilitate action related plan of action.

7.3 Give two Best Practices of the institution:

1. Differentiated Teaching for Slow Learners.
2. Dress Code for Boys and Girls Student.

These practices proved to be very effective so it was continued with slight improvements.

7.4 Contribution to environmental awareness / protection

1. A green campaign was started and a green week was also observed to make the people aware about their duty towards nature.

7.5 Whether environmental audit was conducted ?

Yes No

7.6: SWOC Analysis

Our Strengths:

1. Being the oldest college of Mithilanchal Region, the College has a well-established and widely acknowledged reputation as the leading modern college of Bihar, surpassing many older institutions in the region.
2. The biggest strength of C M College, as an institution, is its highly qualified, experienced, and dedicated faculty who are highly involved in their professional works.
3. We have high quality academic programmes at the undergraduate and postgraduate levels.
4. Our Departments are strongly student centred and focused.
5. We have mentorship system in operation to support and encourage the students.
6. One of the most important sources of our strength lies with the huge strength of learners, particularly those belonging to the weaker sections of the society (SC/ST/OBC/Minorities/Economically Backward) which stands testimony to our social commitment and the important role this institution is playing in social transformation in this officially declared educationally backward area of Bihar.
7. The College is spread in an area of 13.91 acres, which reflects its huge future expansion potentiality.
8. The College has produced a galaxy of learned persons who have made their impact felt in different fields—teaching, civil services, professional services, politics and others. In near future, this may prove to be an important source of support for the institution, as we are set to form an Alumni Association here.
9. The College has a very rich library with number of books totalling almost 1.25 lakh and equipped with *INFLIBNET Facility. Morning to evening* reading facility in the attached Reading Room.

Our Weaknesses:

1. Lack of competitive culture, due mainly to highly bureaucratic approach of the University as well as the State Government.
2. Little academic and financial autonomy to the College.
3. Most of our courses are of traditional nature. In recent days, some of them are gradually losing their charms.
4. Our curricula and course structure are quite rigid and do not carry much in-built flexibility. It lacks a credit accumulation and transfer system to enable students to pursue opportunities for life-long learning and skill development.
5. High student numbers makes it difficult to connect with students and retain our student centred focus. Moreover, high student numbers means a diverse student body with diverse needs and insufficient resources to address students at both ends of the ability continuum.
6. Traditional class rooms compound our difficulty more. We are still using chalkboards as a definitive component of the classrooms, as a result we face chalk dust filling classrooms and chalk residue on our figure and in our eyes.
7. Laboratories are ill equipped to support such a large number of students in a meaningful way. Besides, apparatuses need to be updated so that students may have an exposure of up-to-date facilities.
8. As no fresh appointment of teachers has been made since last 10 years, hence the College is facing acute shortage of teachers.

9. Average age of our faculty is almost 50 years. Aging while adds experience; it also generates a knowledge gap. In this computer age almost 90 percent of our teachers have no computer literacy. For their updation, facilities need to be created urgently.
10. Supporting staffs lack proper training and motivation. They need proper training to operate modern office equipments and to orient them towards modern office management techniques.
11. Offices need to be equipped with computer networking and other modern office equipments.
12. Our library is though quite rich, but most of our books are of old edition. Visualising the ever growing number of enrolments in the College even these old books are proving insufficient.
13. We lack proper student support system in the College. We don't have any Counseling Centre in the campus to motivate and direct the students to choose a right track; our Health Centre is not equipped to provide more than first-aid facilities; the College as well as the University is totally unaware of the very concept of some of the popular student support practices like, Student Advocate, Career Centre, Campus Ministry and others.

Opportunities Visualised:

1. We have the opportunity to use our reputation for quality programming and our geographic location to develop new programming opportunities and new modes of delivery.
2. Changing demographics in the region and a growing population afford opportunities for us in the form of assured large-scale demand for our different programmes of learning.
3. On the supply side, recent changes in the attitude of the State Government regarding liberal funding to the universities and colleges of Bihar, and the approach of the UGC as well as the Central Government to fund the institutions of higher learning under **RUSA** appear to provide us an opportunity to restructure, strengthen and modernise our institutional facilities and manpower.
4. **Vocationalisation of education** is the need of the day, if we want to lessen the demand-supply mismatch of our higher education system. We, in C M College, were feeling its need since long. It's quite heartening that the newly framed RUSA has underlined such need and formulated a well designed approach to implement it at higher education level. We feel it as an opportunity to realise our dream.
5. If proper updation facilities are put in place, our faculty has definite potential to excel both in teaching and research.
6. Being a premier college of Mithilanchal region the quality of students it gets is far better than other institutions of the region. They can cope with better and tougher courses. If properly fed, they can compete with students of any corner of India.

Threats Envisioned:

1. Changing composition of our job market has reduced the number of students wishing to pursue general education making it difficult to find students for certain areas. Our exclusive preference for traditional subjects is gradually eroding our relevance and attractions. We seem to focus on education and don't spend much time worrying about whether or not our students are prepared for a career. Our curriculum no longer reflects the need of the industry. If vocationalisation is not adhered to, we are bound to be rendered redundant.

2. Even in the case of most of the traditional subjects that we teach today, courses have not changed for years. Shut off from revision and upgradation, up against recently revised and expanded school syllabi, these antique courses are pushing students into a time warp. At the end of the college education, a cynical, disinterested, and completely disinterested youth emerges. This sense of indifference on the part of university officials is imperilling the education system as well as the society at large.
3. Today, a vicious circle has come to prevail in the higher education field. Teachers set straight and conventional questions for university examinations that a student can guess well in advance, they, therefore, need to learn only selected five to seven questions instead of the whole syllabus, and with such preparation they appear in examinations and usually get good scores also. Teachers are happy as they now need to teach selectively, students are happy as the need to prepare only selected questions, university officials and state government are happy as examinations are held peacefully and results have been declared timely. But, in all these (mis-) deeds the very meaning of higher education is being sacrificed, for which no one seems to be ready to give a serious thought. In such a situation, students feel no need to attend their classes, as they can score well even devoting a month time for such examinations. There is nothing challenging in most of the university examinations. An honest comparison of the question papers of CBSE +2 examinations and any of the university examinations of Bihar can depict that even +2 questions demand more ingenuity, intelligence and intensive study than our university papers!
4. The story does not end here. Recently the State Government has devised a new formula to fund affiliated colleges of Bihar. They will get their fund on the basis of results of their respective college. As a result, when they are brought to evaluate papers, they seem have a tacit agreement among themselves to mark liberally in general, so that, they or their fellow teachers can get larger and larger fund. Hence, for their sheer survival they are again sacrificing the very cause of the education in Bihar.
5. Bihar has recently formulated Private University Act, opening the scope for private players' entrance in the field of higher education. These universities will have their own course-structure and fee-structure. If proper functional and financial autonomy is not granted to us, in near future it will surely amplify our problems related to our aging facility and will threaten our competitiveness to maintain cutting edge research and deliver quality programmes.
6. We have been primarily a teaching institution. Research has got low priority in our scheme of things. But, funding pattern and reward system of our higher education system is highly skewed towards research orientation. This mismatch is posing serious threat to our professional progression and fund-raising capacity of the institution.
7. Politically motivated decisions about introduction of new courses and enrolment capacity therein, without keeping the required infrastructural facilities and strength of the faculty in view, is proving a threat to the high quality of our programmes and is negatively impacting our reputation as the premier institution of the region as well.
8. Acute shortage of teachers is again jeopardizing our endeavour to impart quality education. In 1982, total number of teachers working in our college was 102 and today we have 43 teachers; while the enrolment has increased from 4000 in 1982 to 6000 today. Some of the departments are finding very hard to cope with the situation. For example, in History we have 1100 students against 3 teachers, in Hindi we have 3550 students against 4 teachers, in Commerce there are 2300 students against 9 teachers! Barring a few, in most of the other popular subjects the situation is more or less the same.

Strategic Action Plan for Institutional Development Based on SWOC Analysis:

On the basis of SWOT Analysis Report of the College, we envision following **core challenges** that we plan to meet in the coming four to five years:

1. Upgradation of Faculty through specifically designed Development Support Programmes
2. Enhance Institution Management Capabilities
3. Make our Teaching and Learning Process more effective
4. Gradual shift to more and more Vocationalisation of Education
5. Expansion and Modernisation of our Infrastructural Facilities
6. Enhance Interaction with Industries

8. Plans of institution for AY 2017-18

Sl.No	Criterion	Plan of the Institution
1	Curricular Aspect	Encourage innovative teaching pedagogies.
2	Teaching-learning and Evaluation	Creation of groups for sheer/peer learning.
3	Research, Consultancy and Extension	Workshop/seminar in collaboration with IQAC
4	Infrastructure and Learning Resources	Computer skill training by 3rd year BCA students.
5	Student Support and Progression	To Conduct Student Union Election after a long gap.
6	Governance, Leadership and Management	Encourage more flexibility and transparency in administrative works.
7	Innovations and Best Practices	Eco friendly, differently abled friendly, tech friendly academic environment.

Name: MD ZEYA HAIDER



Signature of the Coordinator, IQAC

Name: DR MUSHTAQUE AHMAD



Signature of the Chairperson, IQAC

C M COLLEGE , DARBHANGA	
ACADEMIC CALENDAR (2016-17)	
DATE	EVENT
1st July 2016	Start of Admission Process
End July 2016	Orientation /Prinicpal's Address
1st August 2016	Commencement of Term
15th August 2016	Independence Day Celebration
End September 2016	Immersion Programme and Excursion Trip
Mid October 2016	1st Internal Exam
November 2016	Diwali Vacation
Mid December 2016	Annual Sports Meet and Winter Carnival
End December 2016	Winter Vacation
January 2017	Resume of classes
26th January 2017	Republic Day celebration and Cultural Evening
End February 2017	2nd internal Exam
March 2017	Remedial/Revision crash course
May 2017	End of term
June 2017	Summer Vacation

Summary of Feedback Received From Faculty Members (N=35)

A. ACADEMIC

SL. NO	Item	Maximum score	Score obtained	REMARKS
1	The faculty members have a say in designing & updating the syllabus.	5	2.7	Scoring key : 0-1 - V. Poor 1-2 - Poor 2-3 - Satisfactory 3-4 - Good 4-5 - V. Good
2	The college is able to attract meritorious students.	5	4.7	
3	Student centered learning resources are available.	5	4.4	
4	Classes are engaged as per schedule.	5	4.7	
5	The faculty keeps updating their knowledge and skills.	5	4.3	
6	The library is utilized by the faculty, re-search scholars and students.	5	3.9	
7	The College subscribes to research journals for all subjects.	5	2.6	
8	The teachers are encouraged to carry out re-search.	5	4.8	
9	The teachers are encouraged to organize seminars/conferences/ workshops.	5	4.4	
10	The teachers are encouraged to participate in seminars/conferences/workshops.	5	4.5	
11	The College conducts Internal Exams.	5	4.9	
12	The teachers are encouraged to undertake extension service programmes.	5	4.2	
13	The teachers are encouraged to take-up consultancy services.	5	1.4	
14	The teachers are encouraged to explore link-up with industry.	5	1.9	
	TOTAL	5	3.81	Good

B. INFRASTRUCTURE

SL.NO	Item	Maximum score	Score obtained	REMARKS
1	Class-rooms and furniture are adequate	5	3.5	Scoring key : 0-1- V. Poor 1-2 - Poor 2-3 - Satisfactory 3-4 - Good 4-5 - V. Good
2	The laboratories are well-equipped.	5	3.2	
3	Toilets are sufficient for teachers and students	5	2.6	
4	The seminar Hall is up to mark.	5	3.9	
5	Safe drinking water is available.	5	3.6	
6	Sports infrastructure is adequate.	5	2.9	
7	Hostel-facilities are available	5	2.3	
8	Parking facilities are available.	5	3.2	
9	Auditorium is adequate and functional.	5	3.2	
10	The campus is equipped with wi-fi facility	5	3.1	
11	Greenery on the campus is maintained.	5	3.9	
	TOTAL	5	3.21	Satisfactory

C. ADMINISTRATIVE

SL.No.	Item	Maximum score	Score obtained	REMARKS
1	The administration is constantly making efforts for the development of the College.	5	3.8	Scoring key : 0-1- V. Poor 1-2 - Poor 2-3 - Satisfactory 3-4 - Good 4-5 - V. Good
2	The IQAC is carrying on well to ensure quality in the College.	5	4.3	
3	The faculties are free to express their opinion.	5	3.9	
4	The College administration is accessible to faculty members.	5	3.8	
5	Decisions are taken in a democratic manner.	5	3.5	
	TOTAL	5	3.86	Good

C.M. COLLEGE, DARBHANGA

Summary of Feedback Received By Students (N=240)

Ratings		Maximum score	Score obtained	REMARKS
Sl.No.	Item			Scoring key : 0-1- V. Poor 1-2 - Poor 2-3 - Satisfactory 3-4 - Good 4-5 - V. Good
1	Regularity of classes	5	4.3	
2	Extent of coverage of the course (30 to 50%-1 50 to 60%-2 60 to 70%-3 70 to 80%-4 80% & above-5)	5	4.4	
3	Extent of benefitting from the course.	5	3.9	
4	Organization of internal exam (class test) Seminars, Debates, Group-discussion, Quiz etc by the Dept.	5	4.2	
5	Student's Teacher relationship in the dept.	5	4.1	
6	Attitude of teachers towards extending extra help for students.	5	3.9	
7	Overall concern for students.	5	3.9	
	TOTAL	5	4.1	Good

C.M. COLLEGE, DARBHANGA

Summary of Feedback Received From Alumni (N=17)

SL.NO	Item	Maximum score	Score obtained	REMARKS
1	I am proud to be an alumnus of this College.	5	4.8	Scoring key : 0-1- V. Poor 1-2 - Poor 2-3 - Satisfactory 3-4 - Good 4-5 - V. Good
2	Whatever I learnt here helped a lot in my career.	5	4.2	
3	I see lots of positive developments in the College in recent years.	5	4.5	
4	The Library of this College is rich and informative.	5	3.9	
5	The environment of this College is helpful for learning.	5	4.7	
6	The alumni have a role in financially strengthening the College.	5	2.6	
7	The College administration takes initiative in enrolling and strengthening the Alumni Association.	5	3.9	
	TOTAL	5	4.08	V. Good

Best Practice I

1. Title of the Practice: Differentiated Teaching for Slow Learners
2. Goal: To address the expectation gap and the achievement gap among our Students particularly from disadvantaged section of the Society
3. The Context: Of late we have observed some learning and achievement gaps among our students. Such gaps have been noticed at two different levels: first, many of our students are achieving less than they should at both UG & PG levels; second, there is a performance gap between students of upper class and lower class SC and minority students. Clearly, while former is a problem of expectation gap, later is related with achievement gap. We intend to minimise both of these gaps by increasing our students learning and achievement.
4. The Practice: In the beginning of every academic session the first few classes for the new entrants (i.e. Bachelor 1st year and Master 1st semester) are held with a view and in a manner to locate the advanced and slow learners among our Students. This is done primarily through classroom discussions and home assignments. Once identified properly we try to make up the gap felt by our slow learners through organising special classes for them keeping in view their preparedness level. We also try to make the composition of class, assignments differentiated- one, for advance learners and another for slow learners. In order to save them from being stigmatized as slow learners among their fellow students we usually spell out both type of assignments before them and give a choice to choose as they like.
5. Evidence of Success: The efforts have recently earned good results in the form of improvement in success rate and performance level of our students in University Exams. In addition to this we have noticed remarkable improvement in class room engagement of our students and their level and quality of response.
6. Problems Encountered and Resources Required: Acute shortage of faculty has been the prime handicap for us. Besides shortage of classrooms has also been a bottleneck. Financial constraints have inhibited us from hiring Guest Teachers to feel the faculty gap and deficiency of classrooms.

Best Practice II

1. Title of the Practice: Dress Code for Boys and Girls Student
2. Goal: To identify students of the College and to weed out outsiders from the College Campus.
3. The Context: Recently we have noticed that people from the peripheral locality often come to our Campus and create indiscipline and try to damage the cohesive atmosphere of our College To check them we have strictly enforced Dress Code and Digitalized I Card for our students.
4. The Practice: Our prospectus clearly mentions the requirement of Dress Code and its strict adherence. Our 4th Grade employee deputed at the main entrance of our Teaching Block are told not to permit entry of any students who are not in required Dress and have proper I Card.
5. Evidence of Success: This has effectively checked the new sense elements from entering and infiltrating in our College Campus. It has substantially reduced number of cases involving those outside elements.
7. Problems Encountered and Resources Required: Our cent percent students have been following dress code and digitalized I Card practices.

The End