



YEARLY STATUS REPORT - 2020-2021

Part A	
Data of the Institution	
1.Name of the Institution	C. M. COLLEGE (ARTS AND COMMERCE)
• Name of the Head of the institution	Prof. Bishwanath Jha
• Designation	Principal (in-charge)
• Does the institution function from its own campus?	Yes
• Phone no./Alternate phone no.	06272222320
• Mobile no	9334931266
• Registered e-mail	cmcollegedbg@gmail.com
• Alternate e-mail	principal@cmclnmu.ac.in
• Address	Kilaghat
• City/Town	Darbhanga
• State/UT	Bihar
• Pin Code	846001
2.Institutional status	
• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)

• Name of the Affiliating University	Lalit Narayan Mithila University, Darbhanga				
• Name of the IQAC Coordinator	Dr. Md. Zeya Haider				
• Phone No.	06272222320				
• Alternate phone No.	06272222320				
• Mobile	9955038455				
• IQAC e-mail address	iqac@cmclnmu.ac.in				
• Alternate Email address	iqac@cmclnmu.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.cmclnmu.ac.in/pages.php?page=aqar				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	https://www.cmclnmu.ac.in/pages.php?page=about				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	82.5	2005	28/02/2005	27/02/2010
Cycle 2	B	2.84	2015	11/05/2015	10/05/2020
6.Date of Establishment of IQAC			01/04/2006		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	Nil	0	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	4
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Preparing the academic calendar	
Organising significant events of social and environmental consciousness among students and common masses in collaboration with NCC and NSS units	
RUSA funding management	
Academic audit for the year	
Organised institutional and national level seminars independently and in collaboration with departments and others significant bodies	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	

Plan of Action	Achievements/Outcomes
Renovation of seminar hall	Seminar hall was renovated
Detailed discussion about the financial viability	Achieved
Environmental audit of the campus	In progress
Seminar hall was renovated	Achieved
Lesson plans to be declared by every department at the beginning of the session.	Every department provided students with the lesson plans at the commencement of the class itself.
"Revised Bloom Technology" techniques for learning and evaluation.	Focus was made to develop a phase wise learning wherein a student can Understand, Recall, Apply, Analyse and Evaluate the concept taught.
To start free coaching for competitive exams	Free Coaching for minority was started by the college for competitive exams
To organise seminars	Various departments of the college organised national and international seminars
Rain water harvesting	Rain water harvesting system is to be constructed
To introduce new courses	New courses at undergraduate levels in Home Science, Music and Geography to be introduced.
Green Initiatives	Installation of solar panels is in progress in College Campus, Teacher's Quarter and at Vidyapati Chhatrawas
13. Whether the AQAR was placed before statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name	Date of meeting(s)
College Advisory Committee	09/07/2021

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2019	19/01/2020

15. Multidisciplinary / interdisciplinary

The college conducts various academic events like seminars, workshops, etc. on interdisciplinary or multi disciplinary themes. The students are encouraged to present their projects and assignments on the basis of research done across different disciplines. Faculties of one subject take classes in others on regular basis so that the students can be oriented towards critical thinking about their own discipline which can develop an enhanced insight of their own subject in them. This also presents various options in front of them where they can move ahead for a bright and interesting feature in higher education.

16. Academic bank of credits (ABC):

This college is a constituent college of L. N. Mithila University. The University is in process to develop such bank credit. Accordingly, this college will work for developing a store on academic bank credit. The college does not have such a system during this academic year.

17. Skill development:

The college focuses on the development of various skills in the students so that they can compete in the modern era. The students are promoted for learning various soft skills like that of computer usage, creative writing, etc. so that they can achieve all-round development to prevent themselves to be uni-dimensional in the future. The college has introduced 6 certificate courses for development of professional skills in the students. Apart from that faculties of college try to keep students updated according to the needs of the present competitive global sphere.

18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college organises seminars and workshop related to the themes of Indian language and culture. The departments of Maithili, Hindi and Sanskrit conduct literary events throughout the year highlighting

the importance of being acquainted to the roots of our cultural heritage. College also promotes Yogic sciences as a part of its academic curriculum. The NSS and NCC units hold regular events in collaboration with significant bodies in order to celebrate India's rich and diverse cultural heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centric teaching and learning process aims at achieving objectives of courses. This process involves course delivery, assessment of progress of students and development skills. It focuses on measuring student performance i.e. outcomes at different levels. The college follows a structured method to base teaching learning on the OBE process. The college is in process to develop a manual for OBE in near future.

20.Distance education/online education:

This college does not have any distance education course and programmes. However, it houses the distance learning centre of Indira Gandhi National Open University (IGNOU). As far as online education is concerned, the teaching fraternity of the college provides course material uploaded online along with video lectures. In addition, each department has groups of students on social media through which students are informed about courses and classes. Particularly, the course material and online classes were helpful for students during the pandemic academic year of 2020-21.

Extended Profile

1.Programme

1.1 27

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	View File

2.Student

2.1 9770

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2

3636

Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3

2209

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1

55

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2

91

Number of sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	27
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	9770
File Description	Documents
Institutional Data in Prescribed Format	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	3636
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	2209
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	55
File Description	Documents
Data Template	View File

3.2	91
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution	
4.1	43
Total number of Classrooms and Seminar halls	
4.2	18178180
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	72
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, co-curricular and extracurricular events in alignment with the University academic calendar. The college adheres to the guidelines laid down by the State Government in general and the University in particular for the effective operationalisation of the curriculum. Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Principal. Class-wise time tables are prepared. They also prepare the Course file which includes the time table, lecture plan, course outcomes & program specific outcomes. New and innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content. Learner-centric techniques such as peer learning, collaborative learning, group discussion, online classes and lectures, quiz/debates etc., are employed. Periodical review on the coverage of syllabus and regularity of the students is taken

by the HOD followed by the Principal.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As an affiliated college of LNMU, evaluation norms and examination pattern of the university are followed. The college has adopted a method of continuous internal evaluation system for assessing the academic performance which is student centric.

Continuous Internal Evaluation (CIE) is an integral part of the teaching-learning process which encourages the students to progress continuously leading to thorough understanding of the course and allows teachers to evaluate the performance of their students in accordance with the course objectives. It distributes course work throughout the semester reducing stress on the students. It is planned and implemented to evaluate the students' performance prior to university examination.

Examination cell of the college oversees the conduct of Semester End Examination (SEE) internal examinations which are organized at college level. Two mid-semester examinations are conducted for each semester which along with the Formative Assessment, form the back bone of internal evaluation at the college level.

The university has introduced (CBCS) Credit Based Grading System in BBA/BCA from the academic year 2020-21 and in 2018-19 at the Post Graduate level. The performance of all the students is evaluated internally and feedback is shared with the students to improve their performance and to motivate the Slow Learners through Counseling Sessions.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

<p>1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University</p>	<p>C. Any 2 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="86 651 529 712">File Description</th> <th data-bbox="529 651 1436 712">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 712 529 898">Details of participation of teachers in various bodies/activities provided as a response to the metric</td> <td data-bbox="529 712 1436 898" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 898 529 958">Any additional information</td> <td data-bbox="529 898 1436 958" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Details of participation of teachers in various bodies/activities provided as a response to the metric	View File	Any additional information	View File			
File Description	Documents								
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File								
Any additional information	View File								
<p>1.2 - Academic Flexibility</p>									
<p>1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented</p>									
<p>1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented</p>									
<p>13</p>									
<table border="1"> <thead> <tr> <th data-bbox="86 1301 529 1361">File Description</th> <th data-bbox="529 1301 1436 1361">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="86 1361 529 1435">Any additional information</td> <td data-bbox="529 1361 1436 1435" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="86 1435 529 1541">Minutes of relevant Academic Council/ BOS meetings</td> <td data-bbox="529 1435 1436 1541" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="86 1541 529 1637">Institutional data in prescribed format (Data Template)</td> <td data-bbox="529 1541 1436 1637" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Any additional information	View File	Minutes of relevant Academic Council/ BOS meetings	No File Uploaded	Institutional data in prescribed format (Data Template)	View File	
File Description	Documents								
Any additional information	View File								
Minutes of relevant Academic Council/ BOS meetings	No File Uploaded								
Institutional data in prescribed format (Data Template)	View File								
<p>1.2.2 - Number of Add on /Certificate programs offered during the year</p>									
<p>1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)</p>									
<p>6</p>									

File Description	Documents
Any additional information	No File Uploaded
Brochure or any other document relating to Add on /Certificate programs	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

80

File Description	Documents
Any additional information	No File Uploaded
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues like Moral, Ethical and Human Values, Professional Ethics, Gender Equality, Environmental Awareness, Swacha Bharat Abhiyaan etc. which are designed to enable the students to understand the importance of ethics and human values and to provide a conducive environment for inculcating values and developing ethical competence among the students. College celebrates days of national and international importance as Republic day, Women's day, Independence Day, Teacher's day, Human Right Day, International Yoga Day etc. The college has Women Grievance Redressal Cell to provide counseling, promote gender equality, and deal with issues of safety and security of female students, staff and faculty. University has prescribed Environmental Awareness course for creating awareness and developing importance of environment among students at the PG level. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical checkup camps, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, tree plantation, village cleanliness, plastic free drive etc. The N.S.S. and N.C.C are also very active in these areas. Various departments organize the lectures on Human Values, especially on Gender Equality, Women

Empowerment, and Skill Development for the students of the college.

File Description	Documents
Any additional information	No File Uploaded
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

5

File Description	Documents
Any additional information	No File Uploaded
Programme / Curriculum/ Syllabus of the courses	No File Uploaded
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	No File Uploaded
MoU's with relevant organizations for these courses, if any	No File Uploaded
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

250

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	B. Any 3 of the above
File Description	Documents
URL for stakeholder feedback report	https://cmclnmu.ac.in/
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	B. Feedback collected, analyzed and action has been taken
File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://cmclnmu.ac.in/
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of students admitted during the year	
3767	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)	
2.1.2.1 - Number of actual students admitted from the reserved categories during the year	

1898

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced & slow learners are identified based upon their effective participations and responses in classes. Advanced learning Students are further categorised with their individual potentials. Those with Research-orientations are imparted basic skills of Research by the College Research Cell. Students with leadership skills are encouraged to create awareness in Society on Socially Relevant issues. Students with interests in writing works are encouraged to pen articles in Newspapers and Magazines. Students are encouraged for participation in International/national conferences/seminars/workshops and make presentations pertaining to their interests.

Steps taken for slow learners: Teachers try to identify the non-performing students/slow learners at an early stage. Once marked, attempt is made to know the exact cause of being so for each student. In some cases, parents are contacted too. Personal and academic problems if any are counselled with solution-centric and sympathetic approach. Tutorial classes (remedial sessions) are offered for lacking in academics. Students are trained to develop clear and critical thinking.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
9770	55

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

C.M. College explores every effort possible to make learning student-centered. The presence of NCC and NSS wings on the College Campus is very helpful in this regard. The NCC Wing organizes camps where students learn to live in groups and build organizational and leadership skills. Periodic visit of Uniform personnel to share their experiences and ideas remain a great learning step in this regard. NSS Wing organizes field visits to local villages and areas to create awareness on socially relevant issues such as Environment and Women Empowerment. Campus Cleanliness drive is undertaken by students. Students interact with people outside college campus and learn their practical problems at hand. Swachhata awareness activities are undertaken by NSS volunteers. A dedicated Sports Section is there in college which caters to the needs of sports enthusiastic students. Annual Sports meet help in inculcating healthy participative approach in students. Under CBCS pattern introduced for PG classes, continuous internal assessment (CIA) is done under which seminar/Quiz, punctuality and conduct of students are monitored and marks allotted based upon performances.

File Description	Documents
Upload any additional information	View File
Link for additional information	Nil

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of C.M. College have tech savvy approach specially young faculties. They are updated with latest ICT tools which enhances the conventional teaching learning process. Use of ICT devices makes learning more interesting and student friendly, catching students' attention. During Covid-19 pandemic induced lockdowns, the process of learning continued owing to this. Virtual platforms like Zoom, Google Classroom, Google Meet, have been used to deliver lectures and conduct online classes. YouTube videos and

simulations were also used to conduct practical classes. The College Campus is Wi-Fi enabled. There are a total of 117 Computers in the college. There are 02 Computer labs. There are 4 browsing centres. There is one computer centre. The library is well equipped with facilities.

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

55

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	View File
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

55

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)**2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year**

42

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)**2.4.3.1 - Total experience of full-time teachers**

755

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examinations for postgraduate classes are being undertaken in tandem with the policies and mechanism outlined by the University. In general, the college follows a transparent and efficient mechanism for internal exams which follows the following set of activities;

1. A meeting of heads of departments of the college and examination department is called to conduct the internal exams under the chairmanship of the Principal.

2. Accordingly heads of different departments and the Principal, examination department makes a notification regarding internal exams.
3. Date sheet of the internal exams is displayed both offline and online .
4. The concerned departments prepare duty charts of teachers for the smooth conduct of internal examinations.
5. The students are required to appear in the internal examinations. An attendance sheet of students who appeared in the internal exams are prepared and kept in the respective departments and the examinations department.
6. Respective teachers teaching their respective subjects are assigned to evaluate internal exams paper.
7. A review of result is done by the Departmental Council so that corrective measures can be taken if needed. At the end of the year/session/semester, the external examination is conducted by the University.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The college has set out a transparent and student friendly mechanism for dealing with the grievances of students relating to internal exams. The following mechanism is followed ;

1. Students are required to give a written application expressing their genuine grievances in their respective departments.
2. The departmental committee takes decision on the application received from students.
3. The students are informed about the decision through offline, online and social media.
4. The Principal notifies the reassessment of internal exams.

5. The examinations department prepares date sheet and the concerned departments are requested to take internal exams accordingly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teaching faculties of the various departments are assigned to give an outline of the courses and programmes available in the college to students and parents. After being briefed about the scope and prospects of various courses, the students are admitted in the college. After the completion of admission, the students are required to attend an induction classes organized by various department as part of starting the course. The induction classes are designed to explain the programme outcomes and course outcomes of the programmes and courses being offered in the college and by the affiliating university.

The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses. It has its own prospectus containing all details regarding the programmes and courses in hard copy. At the time of admission, the students are provided with the copy of the prospectus. Outcomes of Programs and Courses are also uploaded on the college website.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://cmclnmu.ac.in/
Upload COs for all Programmes (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs and PSOs for all programmes and COs for each course are prepared considering the outline provided by the L. N. Mithila University, Darbhanga, Bihar. The methods chiefly used to assess

whether students have attained the Course Outcomes include the participatory levels of students in curricular/ cocurricular activities, marks scored for internal exams, their participation in seminars, their ability to handle assignment topics and their performances in the final examination. A detailed Blueprint is prepared at the department level to assess the attainment of COs, PSOs while setting Question papers for the Internal Examination and selecting topics for assignments. A student's Grade Point (GP) and marks are taken as the benchmark to measure whether the Course Outcome has been achieved or not. The university has policy for different grades and divisions based on programmes. The college follows the same. The college has semester system at postgraduate level and annual system at undergraduate level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	Nil

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

1926

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	No File Uploaded
Paste link for the annual report	Nil

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://docs.google.com/forms/d/e/1FAIpQLSdg_tMtBqaYjvEgUFACbze7GuCzLBJOBetXq4NccbYhRlgcBw/viewform

RESEARCH, INNOVATIONS AND EXTENSION	
3.1 - Resource Mobilization for Research	
3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)	
0	
File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	No File Uploaded
3.1.2 - Number of teachers recognized as research guides (latest completed academic year)	
3.1.2.1 - Number of teachers recognized as research guides	
18	
File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File
3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year	
3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year	
0	

File Description	Documents
List of research projects and funding details (Data Template)	No File Uploaded
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	Nil

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

C. M. College is well known for its academic and innovative steps taken for transfer of knowledge. It is providing a creative ecosystem for knowledge sharing, quality education not only students but also for teachers. This practice upholds the creativity in students and other stakeholders and it also imparts social and cultural commitment. The college has an active research and publication cell which takes care of publication of Magazines and Journal named Academia. This makes the research environment vibrant in the college. It acts as an active research forum consisting of teachers of the college. Besides, students are encouraged to participate in debates and discussions related to recent scientific and innovative advancements and trends being undertaken in their respective disciplines. .

As part of social obligation, the students, teachers and other stakeholders effectively participated in various relief campaigns under NSS related programmes. NSS also organised blood donation camps during the year.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://lnmu.ac.in/upload/Policies/Research h%20Policy.pdf

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards**3.3.1 - Number of Ph.Ds registered per eligible teacher during the year****3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year**

2

File Description	Documents
URL to the research page on HEI website	Nil
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	View File
Any additional information	No File Uploaded

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year**3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year**

14

File Description	Documents
Any additional information	View File
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.3.3 - Number of books and chapters in edited volumes/books published and papers

published in national/ international conference proceedings per teacher during the year**3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year**

3

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution in the beginning of each academic session selects and enrolls the volunteers of NSS unit and the teacher-in-charge of this unit to maintain the record of accomplishment of the social activities performed. Volunteers participate in the extension activities, which helps them to become a good citizen as well as promote the citizenship role. The institution regularly conduct the extension activities in the villages, adopted villages and weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year**

2

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

0

File Description	Documents
Reports of the event organized	No File Uploaded
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	No File Uploaded

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	No File Uploaded

3.5 - Collaboration	
3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year	
3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year	
0	
File Description	Documents
e-copies of related Document	No File Uploaded
Any additional information	No File Uploaded
Details of Collaborative activities with institutions/industries for research, Faculty	No File Uploaded
3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year	
3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year	
0	
File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded
INFRASTRUCTURE AND LEARNING RESOURCES	
4.1 - Physical Facilities	
4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.	
The college has significant infrastructure to remain in a position to provide education to students in both traditional and advanced technological way. The college has a considerably satisfying	

student teacher ratio. There are 43 spacious classrooms where a teacher can provide lectures to the students in traditional way. The classrooms are well equipped with all the basic facilities like that of electricity, ventilation, boards, desk, bench, etc. There is a recently built separate block for the classes of professional courses of BBA & BCA. The classrooms have been built in accordance to modern requirements alongside the basic requirements. In addition to these, the college has 2 smart classes and seminar hall with the facilities of projector, smart TV, Air conditioner etc. The teacher give their lectures with their audio-visual presentations to students in smart classes. The college has an updated psychology lab, computer lab, library and reading room where students can study in silence while using the internet services provided by the government. The teachers have also active participation in the various departments for co-curricular activities of students like that of NCC, NSS, EBSB, Sports cell, etc. where they guide students and instill value based views in them.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.youtube.com/@cmcollegedarbhanga/videos

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has two units of NSS and also actively runs the EBSB for the culture and moral development. These units along with the NCC units of college regularly observe the important events and days of nation and global significance. All these units have their separate offices with the minimum instructed facilities. These units organize events and rallies to promote various causes in the nearby areas. The College has also adopted few villages under its wings for their positive development. The College has separate sports building with table tennis and gymnasium attached to it. There is badminton court for the practice of students. The items related to a variety of sports like that of cricket, badminton, table tennis, chess, shot put, etc. are available in the college and are accessed by the students. The college organizes its annual sports events events in a bid to promote the sports activities. The team send by the college in inter-university sports and cultural festival secure the top ranks consistently and our

students also qualified to represent us at state and national level successfully.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://cmclnmu.ac.in/sports-games

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

43

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

27444768

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	No File Uploaded
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

Library Management system C.M. College software were installed in the library which is designed for this college. This is an open-source integrated library system, used world-wide by teachers and students. In this college first CMART elibrary software were installed in the year 2019 & Library Management system C.M. college software were installed in the year 2019 in updated version. Both are very helpful software which helps students to find required books and fully featured scalable library management system. The .software has been derived from cloud based and fully function, Library Management System and has all the basic library management modules.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	https://cmclnmu.ac.in/college-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	No File Uploaded
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

0

File Description	Documents
Any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

300

File Description	Documents
Any additional information	No File Uploaded
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The ICT services in the college comes under the rubric of Bihar Sarkaar Saat Nischay Project and subsequently available 24x7 free-of-cost for both faculty and students with 10 MBPS speed. All systems in the campus have internet facility on them. The Wi-Fi range covers almost entire college premise including principal's office, administrative office, academic section, canteen and common room. Uninterrupted power supply through the use of renewable solar plates has been installed to access the internet with ease and minimum of hindrance. Computer systems and the Wi-Fi networks is consistently upgraded with the latest software as and when required. A dedicated room is allotted for the running of the Wi-Fi servers with all the necessary peripherals including AC. The college provides internet facility to all faculty members in all systems of the institute irrespective of the departments to preserve and download materials for academic purposes as and when required. Obsolete computers are duly replaced, and new ones are procured. The cost provisions are also made on a sufficiently broader scale for this in the annual budget.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Number of Computers**117**

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution**C.10 - 30MBPS**

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure**4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)****4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)****18178180**

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	No File Uploaded

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintaining and Utilizing Physical Facilities: The College has been utilising its available physical infrastructures optimally since long. For this, we run classes in two shifts viz. in morning shift for Commerce Classes are conducted and in Day Shift, classes of Social Sciences and Humanities. **Library:** Our library is well stocked and fully computerized. It has more than one lakh books covering almost all aspects of Social Sciences, Humanities and Commerce. It regularly subscribes to about 6 Periodicals including 5 daily newspapers in Hindi and English. Internet and OPAC facility is also available. U.G.C. INFLIBNET Services is available for the benefit of the academic fraternity. The Library has a "Book Bank" consisting of core texts books, which are issued to deserving students for the whole academic year. For this, Printed Requisition Slip has been kept at the Issue Counter of the library. The library has comfortable Reading Rooms at first floor of the library building with a seating capacity of 66 readers at a time. The library remains open from 9.00 AM to 5.30 PM on all working days. **Smart Classes and Computer Lab:** We have four smart classes and one computer lab.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

2028

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	No File Uploaded
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

370

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Any additional information	No File Uploaded
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
240	
5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year	
240	
File Description	Documents
Any additional information	No File Uploaded
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File
5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	A. All of the above
File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	View File
5.2 - Student Progression	
5.2.1 - Number of placement of outgoing students during the year	
5.2.1.1 - Number of outgoing students placed during the year	

0

File Description	Documents
Self-attested list of students placed	No File Uploaded
Upload any additional information	No File Uploaded
Details of student placement during the year (Data Template)	No File Uploaded

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

13

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

1

File Description	Documents
Upload supporting data for the same	No File Uploaded
Any additional information	No File Uploaded
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	View File

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

.To ensure active students' participation in college corporate life, Students' Union election is held in every academic year. For this a separate statute has been promulgated by the Hon'ble Chancellor, Universities of Bihar. L N Mithila University, Darbhanga has framed Rules and Regulations for smooth functioning of the Students' Union. The main motto of the University and College in organizing regular Students' Union election has been to promote democratic outlook, leadership quality, and to protect common interest of the students. For the furtherance of such objective, the College administration provides for due students' representation in its apex policy making body, known as the College Advisory Committee. At micro level, in order to reflect their interest and safeguard their rights every Departmental Council includes two students' representatives (one boy and a girl). Besides, the President of the Students 'Union of the college acts as the officio member of the college Internal Quality Assurance Cell (IQAC). Student's representation in different social, cultural, and other extension activities is ensured by the NCC and NSS Units operating in the College.The NCC unit of the college is functional. The college has two units of NSS that are functioning to its full capacity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

11

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

At C.M. College, Darbhanga, a registered and functional Alumni Association was established in August 2021 and has being involvement in a variety of alumni-related activities of the College. They have the following activity.

1. It meets regularly to discuss ways and means to improve the academic environment of the College and exchange views on the employment opportunities and scope for higher education.

2. Our alumni have contributed monetarily and non-monetarily to the college's development and advancement throughout the years. Gift grants or prizes and money related help with directing the College's Golden Jubilee Celebration.

3. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps.

4. All departments have a database of last year students and are updated from time to time. The annual alumni association brings rich exchanges to young and old generations and protects our precious practices and traditions.

5. It also deliberates upon the role of the Alumni in positive interaction with the society through participation of young students under the guidance of senior

6. College alumni hold important public positions such as members of the legislative assembly, ministerial positions, and members of the syndicate, and at local institutions.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)

D. 1 Lakhs - 3Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

The college has a mission statement and goals which are in tune with the objectives of higher education and social needs. The college aims at an integrated and personalized education of the young so as to produce intellectually competent, morally upright, socially committed, spiritually inspired and nationally dedicated citizen in the service of the country.

The college is committed to the promotion of justice and national integration. It is committed to the education and empowerment of under-privileged social groups including women and vulnerable

sections of the society. The Principal is the academic head of the college and is involved in co-ordinating all the functions associated with the post.

Policy planning and implementation is decentralized. Its bodies such as the Governing Body, IQAC, the Academic Council, the Examination Committee, the Finance Committee, Cultural Committee, Publication Committee, Discipline Committee, Anti-Ragging Committee, Placement and Career Counseling Cell and Grievance Redressal Cell follow this norm. These committees are comprised of faculty members, who meet periodically and review the matters concerning their activities.

The Principal is both the academic as well as the administrative head of the institution. He provides valuable guidance in planning, organizing and execution of all activities.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

The college encourages participatory approach to translate quality to the functioning of its various administrative and academic units. The administrative and academic functions are streamlined with the help of various committees. Quality is also translated into the functioning of administrative units through staff recruitment procedure, allocation of funds, computerization of administrative offices, automation of library and providing internet facility for the staff and students in the campus.

IQAC is responsible for ensuring quality in all academic activities which leads to the overall development of the institution. The faculty members are involved in decision making by serving as conveners, coordinators and members in various academic and administrative committees. The college has a Staff Council. All faculty members are ex-officio members of this body. The Secretary and asst. Secretary are elected representatives of the staff.

The Principal conducts meetings with the various committees and

departments on a periodic basis to monitor the development of the college. Members of the staff are also involved in various other committees such as Grievance Redressal Cell, Anti-Ragging Committee, Discipline Committee, Games and Sports Committee, Cultural Committee, Publication Committee and Placement & Career Counselling Cell.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

C.M. College Dabhanga was established in 1938 to offer quality educational opportunities to the students with a focus on development of both knowledge and skills among them. With the passage of time the vision and mission has expanded to incorporate regional, national and global concerns. The college provides integrated and personalised UG and PG programmes aiming at employability to the youth of the society. The focus of education in the College is to provide an all round development opportunities and sound ethical values. Our constant endeavours are fostering character building, nurturing and encourage inquisitive spirit, development of scientific temperament and strengthening social bonds.

The college also strives to promote vocational and entrepreneurial education to the students to enhance their employability. To implement its goals and objectives the college has created an atmosphere for the holistic development of students. The college provides scholarships to financially weak but meritorious students, fee waiver to the wards of staff, book bank from where students can borrow books for longer duration. The faculty members are always available to help the students in their academic pursuits and other forms of counselling. Non-remunerative remedial or extra classes are arranged upon request by the students.

File Description	Documents
Strategic Plan and deployment documents on the website	View File
Paste link for additional information	Nil
Upload any additional information	View File

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-functioning structure. The Principal is the head of the institution who works in tandem with the University guidelines under the larger vision of Bihar government and UGC. The College advisory council takes appropriate measures for the implementation of strategic plans and policy affairs of the college. The IQAC coordinator in consultation with the members of IQAC makes policies with NAAC guidelines updated from time to time via regular meetings and discussions. These policies are then implemented by different departments, academic committees and other bodies in the college. The University places newly appointed teachers in college selected through Recruitment agencies from time to time. Promotion is given to teachers based on the UGC regulations regarding Career Advancement Scheme (CAS) of UGC. All the employees follow L.N. Mithila University Statutes and Bihar Service Rules of the Government of Bihar. The college has a well-functioning structure. The Principal is the head of the institution who works in tandem with the University guidelines under the larger vision of Bihar government and UGC. The College advisory council takes appropriate measures for the implementation of strategic plans and policy affairs of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://cmclnmu.ac.in/
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in

E. None of the above

**areas of operation Administration Finance
and Accounts Student Admission and
Support Examination**

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user inter faces	No File Uploaded
Any additional information	No File Uploaded
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	No File Uploaded

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching and non-teaning, section 71 of the BSU Act requires the University to constitute pension, gratuity, insurance or provident fund for its officers, teachers and nonteaching employees. Accordingly, all the teaching and nonteaching employees of the College appointed before September 01, 2005 are enjoying the benefits of Old Pension Scheme, along with a Noncontributory Provident Fund, and Gratuity scheme at par with the State Government employees of Bihar. Teachers and nonteaching employees of the College who have been appointed on or after September 01, 2005 are being covered under the New Pension Scheme along with the Contributory Provident Fund, and Gratuity Scheme at par with the similarly situated State Government Employees of Bihar. In addition to these welfare schemes, the College has 12 quarters for Assistant Professors, 4 quarters for Associate Professors. These quarters are allotted to the eligible employees by the Quarter Allotment Committee of the College, as and when fallen vacant.

For students scholarship, hostel accommodation, fee waiver for selected candidates, medical camps, antiragging cell, career guidance cell, personal counselling cell, placement cell, spoken English and personality development, functional gym, yoga, etc.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	No File Uploaded

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

5

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System: for Teaching Staff

The Institution follows the Performance Appraisal System laid down by the government of Bihar and governor secretariate and

implemented by the L. N. Mithila University. The college follows the time to time notifications by the University. The University carries out the appraisal process and follows criterias as stipulated y UGC and followed by the government of Bihar for promotion of teachers.

Performace appriaisal of non-teaching staff

The University follows the norms of the government of Bihar for performance appriaisal and promotion of non-teaching staffs. The university carries out the process.

Appraisal and promotion of teaching and non-teaching are based on Bihar State University Act and Statutes as and when modified as per the guidlines of UGC.

File Description	Documents
Paste link for additional information	https://lnmu.ac.in/upload/Acts_Bihar_State_University_Act_1976.pdf
Upload any additional information	No File Uploaded

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal-external audits are conducted regularly. Internal auditor is appointed by parent society. Internal auditor checks Internal Audit: The college accounts are audited and examined annually by a qualified accountant appointed as auditor by the Syndicate under Section 53 of the Bihar State Universities Act, 1976. After completing the audit, the auditor submits his report to the Syndicate. The cost of the audit of the accounts of the college is met from the University Fund.

External Audit: The State Government gets the College account audited by its agency at regular intervals, as per the provision made under Section 54 of the BSU Act, 1976. On receipt of the audit report, the State Government is authorized to call for a report from the College on the points raised in the audit report and issue directions to the College as it thinks fit. The College complies with such directions within the time specified therein.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	No File Uploaded

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college strictly follows the policies of the government of Bihar and the regulations adopted by the L. N. Mithila University regarding resource mobilisation. The college is dependent on the government aid for its functioning. It also does not charge any fee from girls students as the policy of government Bihar aims to give free education to girl students. Therefore, the college raises funds from fees from male students and grants as well as aid from the government of Bihar.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

IQAC of the institution is constantly working on the quality improvement in various areas. Under the aegis of IQAC the College Advisory Committee prepares a detailed academic plan for each academic year and ensures optimum utilization of the available infrastructure. Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development. The academic year 2020-21 was affected by the Pandemic (Covid-19). Therefore, majority of academic activities were carried out online. The IQAC and College Advisory Committee requested teachers to take up online mode of education during the pandemic time. The teachers fraternity followed the same. Study materials were uploaded on the college website. The IQAC mainly focussed on human resource development and education using online classes.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

The college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers and Industry. IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process.

IQAC organises departmental presentations and discussion sessions to share and exchange the various teaching methodologies adopted. IQAC also organises training sessions for defining learning outcomes and also for its attainment. Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity..

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	Nil
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	No File Uploaded

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college focuses on the gender equity through its co-curricular activities. College has a well established women cell that celebrates women's day annually. It also organises various training programmes from time to time. Not only the women's cell but the NSS and NCC also promote gender equity through their events regarding consciousness about girls literacy, health and other rights. Other bodies of the college like IQAC, career counseling cell, etc. conduct activities to bring consciousness about gender equity. College also has an internal complaints cell that deals with any problem related to women at workplace.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

C. Any 2 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has put separate dustbins for different types of wastes, namely solid wastes, liquid and biomedical wastes. College is in agreement with local waste collecting and recycling agencies in order to dispose and recycle the collected wastes properly. In a bid to lessen the amount of waste in the campus, college has also taken some eco-friendly steps. We have tried to minimise the use of single use polythene citing its hazardous effects on nature. We are also trying to go paperless as well. Regarding e-waste, all the electronic wastes are regularly supplied to the agency as they have high chances of recycling

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above
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File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include	
7.1.5.1 - The institutional initiatives for greening the campus are as follows: <ol style="list-style-type: none"> 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping 	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution	
7.1.6.1 - The institutional environment and energy initiatives are confirmed through the	E. None of the above

**following 1.Green audit 2. Energy audit
3.Environment audit 4.Clean and green
campus recognitions/awards 5. Beyond the
campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

**7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment
5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading**

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	View File
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has two units of NSS that observes significant cultural

events regularly. The units also celebrates the days of national importance like that of national unity day, etc. to bring awareness about the unity of diverse groups. College also runs coaching classes for minorities and weaker sections. The college library has a separate section for the economically weaker students. The college organizes seminars and workshop in collaboration with various social platforms in order to bring awareness about the cultural and social division of various ethnic groups. The NSS units of college regularly visit the backward areas of the city so that the students get acquainted with every level of life that is in India. College also runs campaign "Ek Bharat Shrestha Bharat" that has the unity of India as its theme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	View File

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has it on handbook where the code of conduct for the various stakeholders of the college has been described. The duties of the employees and student of the college has been fixed with respect to the spirit of constitution. Students are inspired by the teacher towards their duties and obligation to the institution and the society. All the employees are asked to behave in a manner that is sanctitious for the environment of the college. The administration of the college ensures that all stakeholders of the college adhere to their duties. Various committees has formed in order to ensure that constitutional values and duties are being inculcated in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	Nil
Any other relevant information	Nil

<p>7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized</p>	<p>B. Any 3 of the above</p>								
<table border="1"> <thead> <tr> <th data-bbox="81 689 534 757">File Description</th> <th data-bbox="534 689 1439 757">Documents</th> </tr> </thead> <tbody> <tr> <td data-bbox="81 757 534 824">Code of ethics policy document</td> <td data-bbox="534 757 1439 824" style="text-align: center;">View File</td> </tr> <tr> <td data-bbox="81 824 534 1115">Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims</td> <td data-bbox="534 824 1439 1115" style="text-align: center;">No File Uploaded</td> </tr> <tr> <td data-bbox="81 1115 534 1182">Any other relevant information</td> <td data-bbox="534 1115 1439 1182" style="text-align: center;">View File</td> </tr> </tbody> </table>	File Description	Documents	Code of ethics policy document	View File	Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded	Any other relevant information	View File	
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Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded								
Any other relevant information	View File								
<p>7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals</p>									
<p>College observe all the days of national and international importance. There are various cells and committees formed for this purpose. College realises that how important it is to inculcate values in the students so that they can contribute properly towards the society they live in. College also acknowledges that it is need of the hour for conscious efforts in order to bring awareness among students regarding deterioration of our natural resources. It is also very important to learn the lessons of life from the greatest human beings who have contributed immensely to the human civilization. To complement all these purposes, college staff involves with the students so that the students can blend the moral and spiritual values with what they learn in their academic curriculum.</p>									

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	No File Uploaded
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. Free coaching classes for students belonging to minorities and backward classes to prepare civil services and other competitive examinations like CTET and STET. 2 Dress code for students has been strictly followed to ensure discipline 3. Remedial classes are undertaken as student's support system 4. Mentee Mentor classes are conducted by various departments to build better studentteachers' relationship 5. Value based education has been emphasised upon 6. Classes for Skill enhancement (writing and speaking) of students have been taken periodically 7. Guidance and counselling sessions are organised for the students.

File Description	Documents
Best practices in the Institutional website	Nil
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is one of the reputed and oldest institution in the area. Being a leading institution, the college also provide coaching and guidance to the needy students belonging to extremely backward classes and minorities. Such programme is being conducted with the help of UGC and also with the help of Minority Welfare Department and BC and EBC Welfare Department Government of Bihar. This is an area of priority for the institution to equipped its students to crack competitive examinations like UGC NET, Civil Services, Banking and other services. Therefore, the college is

carrying out such programme which makes it distinct from other institutions. It also fulfils its social responsibility by taking up such responsibilities. Besides, The NCC and NSS units of the College organize events and rallies throughout the city on a regular basis for numerous environmental causes. Such awareness programmes include water security related awareness, green derive and awarness related to no use of plastics, etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

The college plans to introduce few more UG and PG courses. It has also applied for the four year integrated course of B.Ed that is expected to run from the from this academic year. The construction of more smart classes with latest ICT features is proposed. The college aspires to strengthen its waste management system so that much of the waste could be recycled and the remaining could be disposed in a eco-friendly manner. It is also expected that college will install solar panels in nearly all of its major buildings as a step towards harnessing the renewable energy sources. There are plans to argument the number of trees in the college premises under the plantation drives. The college will proceed with its efforts to go as paperless as possible in the documentation. We are also working to strengthen our sports infrastructure so that more students can find their way into this field. We are also looking to collaborate with more firms and agencies so that our students can work as interns in order to enrich their experience and skill development.