YEARLY STATUS REPORT - 2022-2023

Part A

Data of the Institution

1.Name of the Institution　　　　　　　　C. M. COLLEGE (ARTS AND COMMERCE)

- Name of the Head of the institution　　Dr. Anil Kumar Mandal

- Designation　　Principal

- Does the institution function from its own campus?　　Yes

- Phone no./Alternate phone no.　　06272222320

- Mobile no　　9431632410

- Registered e-mail　　cmcollegedbg@gmail.com

- Alternate e-mail　　principal@cmclnmu.ac.in

- Address　　C. M. College, Kilaghat,

- City/Town　　Darbhanga

- State/UT　　Bihar

- Pin Code　　846004

2.Institutional status

- Affiliated /Constituent　　Constituent

- Type of Institution　　Co-education

- Location　　Urban

- Financial Status　　UGC 2f and 12(B)

- Name of the Affiliating University **L. N. Mithila University**

- Name of the IQAC Coordinator **Dr. Ashok Kumar Poddar**

- Phone No. **9661687423**

- Alternate phone No. **9661687423**

- Mobile **9661687423**

- IQAC e-mail address **cmcollegedbg@gmail.com**

- Alternate Email address **iqac@cmclnmu.ac.in**

3.Website address (Web link of the AQAR (Previous Academic Year) https://www.cmclnmu.ac.in/aqar

4.Whether Academic Calendar prepared during the year? **Yes**

- if yes, whether it is uploaded in the Institutional website Web link: https://lnmu.ac.in/upload/Academic%20Calender/Academic%20Calendar-2022.pdf

5.Accreditation Details

Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	**B++**	**82.50**	**2005**	**28/02/2005**	**27/02/2010**
Cycle 2	**B**	**2.84**	**2015**	**11/05/2015**	**10/05/2020**

6.Date of Establishment of IQAC **01/04/2006**

7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,

Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Nil	**Nil**	**Nil**	**Nil**	**Nil**

8.Whether composition of IQAC as per latest NAAC guidelines **Yes**

- Upload latest notification of formation of IQAC View File

9.No. of IQAC meetings held during the year   4

- Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website?   Yes

- If No, please upload the minutes of the meeting(s) and Action Taken Report   No File Uploaded

10.Whether IQAC received funding from any of the funding agency to support its activities during the year?   No

- If yes, mention the amount

11.Significant contributions made by IQAC during the current year (maximum five bullets)

reparing the academic calendar Organising significant events of social and environmental consciousness among students and common masses in collaboration with NCC and NSS units RUSA funding management Academic audit for the year Organised institutional and national level seminars independently and in collaboration with departments and others significant bodies

12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year

Plan of Action	Achievements/Outcomes
Academic Audit	Audit was completed
Green/Environmental audit of the campus	Green audit was undertaken
Installation of New Solar Panel on Administrative Buidling	New Solar Panel was installed with the help of government
Green initiatives	Solar panels were installed
Rain water harvesting	Rain water harvesting to be taken up in the campus
Academic calendar	The university prepare academic calender. The college adhered to the same and also prepared its own Academic calendar
To introduce new courses	New courses to be introduced

13.Whether the AQAR was placed before statutory body?   **No**

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14.Whether institutional data submitted to AISHE

Part A
Data of the Institution

1.Name of the Institution	C. M. COLLEGE (ARTS AND COMMERCE)
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• Designation	Principal
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• City/Town	Darbhanga
• State/UT	Bihar
• Pin Code	846004
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• Affiliated /Constituent	Constituent
• Type of Institution	Co-education
• Location	Urban
• Financial Status	UGC 2f and 12(B)
• Name of the Affiliating University	L. N. Mithila University
• Name of the IQAC Coordinator	Dr. Ashok Kumar Poddar
• Phone No.	9661687423

• Alternate phone No.	**9661687423**	
• Mobile	**9661687423**	
• IQAC e-mail address	**cmcollegedbg@gmail.com**	
• Alternate Email address	**iqac@cmclnmu.ac.in**	
3.Website address (Web link of the AQAR (Previous Academic Year)	https://www.cmclnmu.ac.in/aqar	
4.Whether Academic Calendar prepared during the year?	**Yes**	
• if yes, whether it is uploaded in the Institutional website Web link:	https://lnmu.ac.in/upload/Academic%20Calender/Academic%20Calendar-2022.pdf	

5.Accreditation Details

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Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount
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8.Whether composition of IQAC as per latest NAAC guidelines	**Yes**	
• Upload latest notification of formation of IQAC	*View File*	
9.No. of IQAC meetings held during the year	**4**	
• Were the minutes of IQAC meeting(s) and compliance to the decisions have	**Yes**	

been uploaded on the institutional website?		
• If No, please upload the minutes of the meeting(s) and Action Taken Report	No File Uploaded	
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No	
• If yes, mention the amount		

11.Significant contributions made by IQAC during the current year (maximum five bullets)

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13.Whether the AQAR was placed before	No

statutory body?

- Name of the statutory body

Name	Date of meeting(s)
Nil	Nil

14. Whether institutional data submitted to AISHE

Year	Date of Submission
2022-23	15/02/2024

15. Multidisciplinary / interdisciplinary

The college conducts various academic events like seminars, workshops, etc. on interdisciplinary or multidisciplinary themes. The students are encouraged to present their projects and assignments on the basis of research done across different disciplines. Faculties of one subject take classes in others on a regular basis so that the students can be oriented towards critical thinking about their own discipline which can develop an enhanced insight into their own subject in them. This also presents various options in front of them where they can move ahead for a bright and interesting feature in higher education.

16. Academic bank of credits (ABC):

This college is a constituent college of L. N. Mithila University. The University is in the process to develop such bank credit. Accordingly, this college will work for developing a store on academic bank credit. The college does not have such a system during this academic year.

17. Skill development:

The college focuses on the development of various skills in the students so that they can compete in the modern era. The students are promoted for learning various soft skills like computer usage, creative writing, etc. so that they can achieve all-round development to prevent themselves to be uni-dimensional in the future. The college has introduced 6 certificate courses for the development of professional skills in the students. Apart from that faculties of college try to keep students updated according to the needs of the present competitive global sphere.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

The college organises seminars and workshops related to the themes of Indian language and culture. The departments of Maithili, Hindi, and Sanskrit conduct literary events throughout the year highlighting the importance of being acquainted with the roots of our cultural heritage. The college also promotes Yogic sciences as a part of its academic curriculum. The NSS and NCC units hold regular events in collaboration with significant bodies in order to celebrate India's rich and diverse cultural heritage.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome-Based Education (OBE) is a student-centric teaching and learning process that aims at achieving the objectives of courses. This process involves course delivery, assessment of the progress of students, and development of skills. It focuses on measuring student performance i.e. outcomes at different levels. The college follows a structured method to base teaching-learning on the OBE process. The college is in the process to develop a manual for OBE in the near future.

20.Distance education/online education:

This college does not have any distance education courses or programs. However, it houses the distance learning centre of Indira Gandhi National Open University (IGNOU). As far as online education is concerned, the teaching fraternity of the college provides course material uploaded online along with video lectures. In addition, each department has groups of students on social media through which students are informed about courses and classes. Particularly, the course material and online classes were helpful for students during the current academic year.

Extended Profile

1.Programme

1.1   **27**

Number of courses offered by the institution across all programs during the year

File Description	Documents
Data Template	[View File](#)

2.Student

2.1   **13344**

Number of students during the year

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2   **2028**

Number of seats earmarked for reserved category as per GOI/
State Govt. rule during the year

File Description	Documents
Data Template	View File

2.3   **2484**

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1   **52**

Number of full time teachers during the year

File Description	Documents
Data Template	No File Uploaded

3.2   **91**

Number of sanctioned posts during the year

Extended Profile

1.Programme

1.1 Number of courses offered by the institution across all programs during the year	**27**

File Description	Documents
Data Template	View File

2.Student

2.1 Number of students during the year	**13344**

File Description	Documents
Institutional Data in Prescribed Format	View File

2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	**2028**

File Description	Documents
Data Template	View File

2.3 Number of outgoing/ final year students during the year	**2484**

File Description	Documents
Data Template	View File

3.Academic

3.1 Number of full time teachers during the year	**52**

File Description	Documents
Data Template	No File Uploaded

3.2	**91**
Number of sanctioned posts during the year	

File Description	Documents
Data Template	View File

4.Institution

4.1	**45**
Total number of Classrooms and Seminar halls	
4.2	**284.41**
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	**125**
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, co-curricular and extracurricular events in alignment with the University academic calendar. The college adheres to the guidelines laid down by the State Government in general and the University in particular for the effective operationlisation of the curriculum.Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Principal. Class-wise time tables are prepared. They also prepare the Course file which includes the time table, lecture plan, course outcomes & program specific outcomes. New and innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content. Learner-centric techniques such as peer learning, collaborative learning, group discussion, online classes and lectures, quiz/debates etc., are employed. Periodical review on the coverage of syllabus and regularity of

the students is taken by the HOD followed by the Principal.

The range and scope of curriculum delivery in each programmeendeavors to encourage students' active participation and assure that the students achieve academic excellence in the respective discipline. Seminar presentations, project works and other value addition programs are held which help the students to develop their personality and outlook.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	https://cmclnmu.ac.in/information-bulletin-admission

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As a constituent unit of Lalit Narayan Mithila University (LNMU), evaluation norms and examination pattern of the university are followed. The college has adopted a method of continuous internal evaluation system for assessing the academic performance which is student centric.

Continuous Internal Evaluation (CIE) is an integral part of the teaching-learning process which encourages the students to progress continuously leading to a thorough understanding of the course and allows teachers to evaluate the performance of their students in accordance with the course objectives. It distributes course work throughout the semester reducing stress on the students. It is planned and implemented to evaluate students' performance prior to the university examination.

The examination cell of the college oversees the conduct of Semester End Examination (SEE) internal examinations which are organized at the college level. Two mid-semester examinations are conducted for each semester which along with the Formative Assessment, form the backbone of internal evaluation at the college level.

The university has introduced (CBCS) Credit Based Grading System in BBA/BCA from the academic year 2020-21 and in 2018-19 at the Post Graduate level. The performance of all the students is evaluated internally and feedback is shared with the students to

improve their performance and to motivate the Slow Learners through Counseling Sessions.

File Description	Documents
Upload relevant supporting document	**No File Uploaded**
Link for Additional information	https://cmclnmu.ac.in/examination

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

B. Any 3 of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

172

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues like Moral, Ethical and Human Values, Professional Ethics, Gender Equality, Environmental Awareness, Swacha Bharat Abhiyaan etc. which are designed to enable the students to understand the importance of ethics and human values and to provide a conducive environment for inculcating values and developing ethical competence among the students. College celebrates days of national and international importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. The college has Women Grievance Redressal Cell to provide counseling, promote gender equality, and deal with issues of safety and security of female students, staff and faculty. University has prescribed Environmental Awareness course for creating awareness and developing importance of

environment among students at the PG level. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical checkup camps, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, tree plantation, village cleanliness, plastic free drive etc. The N.S.S. and N.C.C are also very active in these areas. Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	<u>View File</u>

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	<u>View File</u>

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	No File Uploaded
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	No File Uploaded

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

A. All of the above

File Description	Documents
URL for stakeholder feedback report	https://www.cmclnmu.ac.in/iqac-feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	No File Uploaded
Any additional information	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

B. Feedback collected, analyzed and action has been taken

File Description	Documents
Upload any additional information	No File Uploaded
URL for feedback report	https://www.cmclnmu.ac.in/iqac-feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4721

File Description	Documents
Any additional information	<u>View File</u>
Institutional data in prescribed format	<u>View File</u>

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2028

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	<u>View File</u>

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced & slow learners are identified based on their effective participation and responses in classes. Advanced learning Students are further categorised by their respective potentials. Those with Research-orientations are imparted basic skills of Research by the College Research Cell. Students with leadership skills are encouraged to create awareness in Society on Socially Relevant issues. Students with an interest in writing works are encouraged to write articles in Newspapers and Magazines. Students are encouraged to participate in International/national conferences/seminars/workshops and make presentations pertaining to their interests.

Steps taken for slow learners: Teachers try to identify the non-performing students/slow learners at an early stage. Once marked, an attempt is made to know the exact cause of being so for each student. In some cases, parents are contacted too. Personal and academic problems if any are counselled with a solution-centric and sympathetic approach. Tutorial classes (remedial sessions) are offered for those lacking in academics. Students are trained to develop clear and critical thinking..

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
13344	73

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

C.M. College explores every effort possible to make learning student-centered. The presence of NCC and NSS wings on the College Campus is very helpful in this regard. The NCC Wing organizes camps where students learn to live in groups and build organizational and leadership skills. Periodic visits of Uniform personnel to share their experiences and ideas remain a great learning step in this regard. NSS Wing organizes field visits to local villages and areas to create awareness on socially relevant issues such as Environment and Women Empowerment. Campus Cleanliness drive is undertaken by students. Students interact with people outside the college campus and learn the practical problems at hand. Swachhata awareness activities are undertaken by NSS volunteers. A dedicated Sports Section is there in the college which caters to the needs of sports enthusiastic students. Annual Sports meet help in inculcating a healthy participative approach in students. Under the CBCS pattern introduced for PG classes, continuous internal assessment (CIA) is done under which seminar/Quiz, punctuality, and conduct of students are monitored and marks allotted based upon performances.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.cmclnmu.ac.in/college-achievements

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of C.M. College have tech-savvy approaches, especially young faculties. They are updated with the latest ICT tools which enhance the conventional teaching learning process. Use of ICT devices makes learning more interesting and student-friendly, catching students' attention. During the Covid-19 pandemic-induced lockdowns, the process of learning continued owing to this. Virtual platforms like Zoom, Google Classroom, and Google Meet, have been used to deliver lectures and conduct online classes. YouTube videos and simulations were also used to conduct practical classes. The College Campus is Wi-Fi enabled. There are a total of 117 Computers in the college. There are 02 Computer labs. There are 4 browsing centres. There is one computer center. The library is well equipped with facilities.

File Description	Documents
Upload any additional information	**No File Uploaded**
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	**No File Uploaded**

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	**No File Uploaded**
Circulars pertaining to assigning mentors to mentees	**No File Uploaded**
Mentor/mentee ratio	<u>View File</u>

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	<u>View File</u>
Any additional information	<u>View File</u>
List of the faculty members authenticated by the Head of HEI	**No File Uploaded**

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	**No File Uploaded**
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	<u>View File</u>

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

387

File Description	Documents
Any additional information	**No File Uploaded**
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	[View File](#)

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examinations for postgraduate classes are being undertaken in tandem with the policies and mechanism outlined by the University. In general, the college follows a transparent and efficient mechanism for internal exams which follows the following set of activities;

1. A meeting of heads of departments of the college and examination department is called to conduct the internal exams under the chairmanship of the Principal.

2. Accordingly heads of different departments and the Principal, examination department makes a notification regarding internal exams.

3. Date sheet of the internal exams is displayed both offline and online .

4. The concerned departments prepare duty charts of teachers for the smooth conduct of internal examinations.

5. The students are required to appear in the internal examinations. An attendance sheet of students who appeared in the internal exams are prepared and kept in the respective departments and the examinations department.

6. Respective teachers teaching their respective subjects are assigned to evaluate internal exams paper.

7. A review of result is done by the Departmental Council so that corrective measures can be taken if needed. At the end of the year/session/semester, the external examination is conducted by the University.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	https://www.cmclnmu.ac.in/examination

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has set out a transparent and student friendly mechanism for dealing with the grievances of students relating to internal exams. The following mechanism is followed ;

1. Students are required to give a written application expressing their genuine grievances in their respective departments.

2. The departmental committee takes decision on the application received from students.

3. The students are informed about the decision through offline, online and social media.

4. The Principal notifies the reassessment of internal exams.

5. The examinations department prepares date sheet and the concerned departments are requested to take internal exams accordingly.

File Description	Documents
Any additional information	**No File Uploaded**
Link for additional information	**Nil**

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teaching faculties of the various departments are assigned to give an outline of the courses and programmes available in the college to students and parents. After being briefed about the scope and prospects of various courses, the students are admitted to the college. After the completion of admission, the students are required to attend an induction class(

Dikshharambh)organized by various departments as part of starting the course. The induction classes are designed to explain the programme outcomes and course outcomes of the programmes and courses being offered in the college and by the affiliating university.

The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses. It has its prospectus containing all details regarding the programmes and courses in hard copy. At the time of admission, the students are provided with a copy of the prospectus. Outcomes of Programs and Courses are also uploaded on the college website. .

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	https://www.cmclnmu.ac.in/under-graduate-courses
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs and PSOs for all programmes and COs for each course are prepared considering the outline provided by the L. N. Mithila University, Darbhanga, Bihar. The methods chiefly used to assess whether students have attained the Course Outcomes include the participatory levels of students in curricular/ cocurricular activities, marks scored for internal exams, their participation in seminars, their ability to handle assignment topics, and their performances in the final examination. A detailed Blueprint is prepared at the department level to assess the attainment of COs, and PSOs while setting question papers for the Internal Examination and selecting topics for assignments. A student's Grade Point (GP) and marks are taken as the benchmark to measure whether the Course Outcome has been achieved. The university has a policy for different grades and divisions based on programmes. The college follows the same. The college has a semester system at the postgraduate level and an annual system at the undergraduate level.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional information	https://www.cmclnmu.ac.in/under-graduate-courses

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2363

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cmclnmu.ac.in/students-satisfaction-survey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.25

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	*View File*

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

36

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	*View File*

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	*View File*
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

C. M. College is a constituent unit of Lalit Narayan Mithila

University, Darbhanga funded by the state Government of Bihar. The university has its own policy for research and consultancy which create an ecosystem for the faculties and students of the university and the college. The college follows the guidelines and policies adopted by the university. It has also adopted learning centric attitude for developing such innovative eco system. The college, as per the decisions taken by the state government and also by the university' adopted CBCS system in two of its undergraduate courses and also all of its postgraduate courses. The CBCS system is designed as per the need of the time. Students are trained in the modern age knwoledge and technology to serve the need of mrket. Therefore, the college provides opportunties for both teachers and students to get involved in academic activities using reseources developed for the same such as language lab and computer lab.The college has an active research and publication cell which take care of publication of Magazines and Journal named Academia. This makes the research environment vibrant in the college. It acts as active research forum consisting for teachers of the college..

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://lnmu.ac.in/policies

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

30

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide , title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

36

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	<u>View File</u>

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	<u>View File</u>

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students

to social issues, for their holistic development, and impact thereof during the year

The institution in the beginning of each academic session selects and enrolls the volunteers of NSS unit and the teacher-in-charge of this unit to maintain the record of accomplishment of the social activities performed. Volunteers participate in the extension activities, which helps them to become a good citizen as well as promote the citizenship role. The institution regularly conduct the extension activities in the villages, adopted villages and weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/ncc-nss-scouts-guides
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2332

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The college has up-to-date and innovative infrastructure facilities to cater to its students. Ithas many students for whom efficient teachers are appointed. The teacher-student ratio is tilted towards a relatively satisfactory level, considering other institutions in the state. There are 45 spacious classrooms available on the campus with both standard and smart classrooms for teaching and learning. Besides, a Language Lab and Computer Lab are being operatedto provide students with a facility to update their knowledge through access to current teaching materials. The teachers of the college offer lectures in traditional and innovative ways of teaching. The classrooms are well equipped with all the basic facilities like electricity, ventilation, boards, desks, benches, etc. There is a recently built separate block for the classes of professional courses of BBA & BCA. The classrooms have been constructed in accordance with modern requirements alongside the basic requirements. In addition, the college has sixsmart classroomsand one seminar hall with a projector, smart TV, Air conditioner etc. The teachers give their lectures with audio-visual presentations to students in smart classes. The college has an updated psychology lab, computer lab, library and reading

room where students can study in silence while using the internet services provided by the government. The teachers also actively participate in the various departments for co-curricular activities of students like NCC, NSS, EBSB, Sports Cell, etc., where they guide students and imbibevalue-based views in them.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cmclnmu.ac.in/college-infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has two units of NSS and a unit of NCC. The NSS units are actively engaged in different programmes mandated by the government and the university. It actively runs the EBSB for culture and moral development. The NCC units of the college regularly observe the pertinentevents and days of national and global significance. All these units have separate offices with the minimum number of facilities instructed. These units organize events and rallies to promote various causes nearby. The College has also adopted a few villages under its wings for their positive development. The college has a separate sports building with table tennis courts and a gymnasium attached to it. There is a badminton court for students to practice. The items related to various sports, like cricket, badminton, table tennis, chess, shot put, etc., are available in the college and are accessed by the students. The college organizes its annual sports events to promote sports activities. The team sent by the college to inter-university sports and cultural festivals secures the top ranks consistently, and our students also qualified to represent us successfully at the state and national levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cmclnmu.ac.in/ncc-nss-scouts-guides

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

`11`

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.cmclnmu.ac.in/college-infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	[View File](#)

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

`137`

File Description	Documents
Upload any additional information	[View File](#)
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	[View File](#)

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In this college, the first CMART e-library software was installed in the year 2019 & Library Management system C.M. college software was installed in the year 2019 in the updated version. Both are beneficial software that helps students find required books and fully featured scalable library management systems. The .software has been derived from a cloud-based and fully functional, Library Management System and has all the basic library management modules. at present, these software are

not functional.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.cmclnmu.ac.in/college-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

8.8

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	[View File](#)

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

323

File Description	Documents
Any additional information	[View File](#)
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All the departments and classrooms are enabled to use WiFi facilities in the academic year 2022-23.The Bihar government also supports providing ICT services to students through its different Yojana. The ICT services in the college come under the rubric of the Bihar Sarkaar Saat Nischay Project and are subsequently available 24x7 free-of-cost for faculty and students with 10 MBPS speed. All systems on the campus have internet facilities on them. The Wi-Fi range covers the entire college premises, including the principal's office, administrative office, academic section, canteen and common room. An uninterrupted power supply through renewable solar plates has been installed to allow easy access to the internet with minimal hindrance. Computer systems and Wi-Fi networks are consistently upgraded with the latest software as and when required. A dedicated room is allotted for running the Wi-Fi servers with all the necessary peripherals, including AC. The college provides internet facilities to all faculty members in all institute systems, irrespective of the departments, to preserve and download materials for academic purposes when required. Obsolete computers are duly replaced, and new ones are procured. The cost provisions are also made on a sufficiently broader scale for this in the annual budget.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.cmclnmu.ac.in/college-infrastructure

4.3.2 - Number of Computers

125

File Description	Documents
Upload any additional information	View File
List of Computers	No File Uploaded

4.3.3 - Bandwidth of internet connection in the Institution   A. ? 50MBPS

File Description	Documents
Upload any additional Information	View File
Details of available bandwidth of internet connection in the Institution	No File Uploaded

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38

File Description	Documents
Upload any additional information	No File Uploaded
Audited statements of accounts	No File Uploaded
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintaining and Utilizing Physical Facilities: The College has been utilising its available physical infrastructure optimally for a long time. For this, we run classes in two shifts, viz., in the morning shift we conduct Commerce classes, and in the Day Shift, we conduct classes in Social Sciences and Humanities.

Library: Our library is well-stocked and fully computerized. It

has over one lakh books covering almost all aspects of Social Sciences, Humanities and Commerce. It regularly subscribes to about 6 Periodicals, including five daily newspapers in Hindi and English. Internetfacilityisalso available. U.G.C. INFLIBNET Services is available for the benefit of the academic fraternity. The library has a "Book Bank" consisting of core textbooks issued to deserving students throughout the academic year. The printed requisition slip has been kept at the library issue counter. The library has comfortable Reading Rooms on the first floor of the library building with a seating capacity of 66 readers at a time. The library remains open from 9.00 AM to 5.30 PM on all working days.

Smart Classes and Computer Lab: We have sixSmart classes and one computer lab.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.cmclnmu.ac.in/administration-committees

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

731

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.cmclnmu.ac.in/event-gallery
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

115

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

115

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

A. All of the above

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

120

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities

at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	No File Uploaded

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure active students' participation in C. M. College corporate life, students' participation is planned through representatives such as through elected students of Students' Union election. A separate statute has been promulgated by the Hon'ble Chancellor, Universities of Bihar. L N Mithila University, Darbhanga has framed Rules and Regulations for smooth functioning of the Students' Union. The College administration provides for due students' representation it its apex policy making body, known as the College Advisory Committee. At micro level, in order to reflect their interest and safeguard their rights every Departmental Council includes two students' representatives (one boy and a girl). Besides, students representatives are also part of the Internal Quality Assurance Cell (IQAC) of the college. Student's representation in different social, cultural, and other extension activities is ensured by the NCC and NSS Units operating in the College.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/ncc-nss-scouts-guides
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

8

File Description	Documents
Report of the event	No File Uploaded
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

At C.M. College, Darbhanga, a registered and functional Alumni Association was established in August 2021 and has being involvement in a variety of alumni-related activities of the College. They have the following activity.

1. It meets regularly to discuss ways and means to improve the academic environment of the College and exchange views on the employment opportunities and scope for higher education.

2. Our alumni have contributed monetarily and non-monetarily to the college's development and advancement throughout the years. Gift grants or prizes and money related help with directing the College's Golden Jubilee Celebration.

3. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps.

4. All departments have a database of last year students and are updated from time to time. The annual alumni association brings rich exchanges to young and old generations and protects our precious practices and traditions.

5. It also deliberates upon the role of the Alumni in positive interaction with the society through participation of young students under the guidance of senior

6. College alumni hold important public positions such as members of the legislative assembly, ministerial positions, and members of the syndicate, and at local institutions.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs)   E. <1Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

• The college has goals and a mission statement that align with both social needs and the ideals of higher education. The college seeks to provide young people with an integrated, individualized education in order to develop citizens who are academically strong, morally pure, socially conscious, spiritually inspired and committed to serving their nation. • The college is dedicated to advancing national integration and justice. It is dedicated to empowering women and other vulnerable members of society as well as underprivileged social groups via education. As the academic leader of the college, the

principal oversees all of the responsibilities that come with the job. • Policy planning and implementation is decentralized. Its bodies such as the Governing Body, IQAC, the Academic Council, the Examination Committee, the Finance Committee, Cultural Committee, Publication Committee, Discipline Committee, Anti-Ragging Committee, Placement and Career Counseling Cell and Grievance Redressal Cell follow this norm. These committees are comprised of faculty members, who meet periodically and review the matters concerning their activities.

• The Principal is both the academic as well as the administrative head of the institution. He provides valuable guidance in planning, organizing and execution of all activities.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/vision-mission
Upload any additional information	No File Uploaded

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

• The college promotes a participatory approach to ensure that all of its academic and administrative departments operate with coherence and quality. Several committees aid in streamlining the academic and administrative processes. Quality is also reflected in how administrative departments operate, including funding distribution, computerization of administrative offices, automation of the library, and internet access for faculty, staff, and students on campus. • IQAC is responsible for ensuring quality in all academic activities which leads to the overall development of the institution. The faculty members are involved in decision making by serving as conveners, coordinators and members in various academic and administrative committees. The college has a Staff Council. All faculty members are ex-officio members of this body. The Secretary and Assistant Secretary are elected representatives of the staff. • The Principal periodically holds meetings with the various departments and groups to oversee the college's progress. A number of additional committees, including the Grievance Redressal Cell, the Anti-Ragging Committee, the Discipline Committee, the Games and Sports Committee, the Cultural Committee, the Publication Committee, and the Placement & Career

Counseling Cell are also led by the staff members.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/administration-committees
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **C.M. College Dabhanga was founded in 1938 to provide high-quality educational opportunities to students with an emphasis on their mutual growth of knowledge and skills. The vision and mission have grown over time to address local, national, and international issues.The college offers tailored, integrated undergraduate and graduate programs with the goal of making young people in society employable. The college places a strong emphasis on teaching students good ethical values and possibilities for overall growth. Our ongoing goals are developing a scientific temperament, encouraging curiosity, developing strong moral character, and fortifying social ties.**

- **The college also works to increase students' employability by promoting entrepreneurial and vocational education. BBA and BCA Courses are successfully running in the college. The college also offers job-oriented Certificate courses. The college has established an environment that supports students' overall development in order to carry out its goals and objectives. The college offers fee waivers to staff wards, books to students for extended borrowing periods, and grants to deserving but financially struggling students. The teachers are always willing to assist students with additional sorts of counseling as well as academic support. Students might request extra or remedial classes as and when needed by them.**

File Description	Documents
Strategic Plan and deployment documents on the website	<u>View File</u>
Paste link for additional information	<u>https://www.cmclnmu.ac.in/institutional-development-plan</u>
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-functioning structure. The Principal is the head of the institution who works in tandem with the University guidelines under the larger vision of Bihar government and UGC. The College advisory council takes appropriate measures for the implementation of strategic plans and policy affairs of the college. The IQAC coordinator in consultation with the members of IQAC makes policies with NAAC guidelines updated from to time via regular meetings and discussions. These policies are then implemented by different departments, academic committees and other bodies in the college. The University places newly appointed teachers in college selected through Recruitment agencies from time to time. Promotion is given to teachers based on the UGC regulations regarding Career Advancement Scheme (CAS) of UGC. All the employees follows L.N. Mithila University Statutes and Bihar Service Rules of the Government of Bihar. The college has a well- functioning structure. The Principal is the head of the institution who works in tandem with the University guidelines under the larger vision of Bihar government and UGC. The College advisory council takes appropriate measures for the implementation of strategic plans and policy affairs of the college.

File Description	Documents
Paste link for additional information	**Nil**
Link to Organogram of the institution webpage	<u>https://www.cmclnmu.ac.in/organogram</u>
Upload any additional information	**No File Uploaded**

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching and non-teaching staff members, section 71 of the BSU Act requires the University to constitute pension, gratuity, insurance or provident fund for its officers, teachers and nonteaching employees. Accordingly, all the teaching and nonteaching employees of the College appointed before September 01, 2005 are enjoying the benefits of Old Pension Scheme, along with a Noncontributory Provident Fund, and Gratuity scheme at par with the State Government employees of Bihar. Teachers and nonteaching employees of the College who have been appointed on or after September 01, 2005 are being covered under the New Pension Scheme along with the Contributory Provident Fund, and Gratuity Scheme at par with the similarly situated State Government Employees of Bihar. In addition to these welfare schemes, the College has 12 quarters for Assistant Professors, 4 quarters for Associate Professors. These quarters are allotted to the eligible employees by the Quarter Allotment Committee of the College, as and when fallen vacant. For students scholarship, hostel accommodation, fee waiver for selected candidates, medical camps, anti ragging cell, career guidance cell, personal counseling cell, placement cell, spoken English and personality development, functional gym, yoga etc.

26-04-2024 02:10:12

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	[View File](#)

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System: for Teaching Staff

The Institution follows the Performance Appraisal System laid

down by the government of Bihar and governor secretariat and implemented by the L. N. Mithila University. The college follows the time to time notifications by the University. The University carries out the appraisal process and follows criteria as stipulated by UGC and followed by the government of Bihar for promotion of teachers.

Performance appraisal of non-teaching staff :

The University follows the norms of the government of Bihar for performance appraisal and promotion of non-teaching staffs. The university carries out the process.

· Appraisal and promotion of teaching and non-teaching are based on Bihar State University Act and Statutes as and when modified as per the guidelines of UGC.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File](#)

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal-external audits are conducted regularly. Internal auditor is appointed by parent society. Internal auditor checks Internal Audit: The college accounts are audited and examined annually by a qualified accountant appointed as auditor by the Syndicate under Section 53 of the Bihar State Universities Act, 1976. After completing the audit, the auditor submits his report to the Syndicate. The cost of the audit of the accounts of the college is met from the University Fund.

• External Audit: The State Government gets the College account audited by its agency at regular intervals, as per the provision made under Section 54 of the BSU Act, 1976. On receipt of the audit report, the State Government is authorized to call for a report from the College on the points raised in the audit report

and issue directions to the College as it thinks fit. The College complies with such directions within the time specified therein.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/upload/Notice/15-Jul-20237977.jpg
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college strictly follows the policies of the government of Bihar and the regulations adopted by the L. N. Mithila University regarding resource mobilisation. The college is dependent on the government aid for its functioning. It also does not charge any fee from girl students as the policy of government Bihar aims to give free education to girl students. Therefore, the college raises funds from fees from male students and grants as well as aid from the government of Bihar.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

• The IQAC is always striving to improve quality across the board. The College Advisory Committee, operating under the auspices of IQAC, creates a comprehensive academic plan every year and makes sure that the available resources are used to their fullest potential. • Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development. The academic year 2020-21 was affected by the Pandemic (Covid-19). Therefore, majority of academic activities were carried out online. The IQAC and College Advisory Committee requested teachers to take up online mode of education during the pandemic time. The teachers' fraternity followed the same. Study materials were uploaded on the college website. The IQAC mainly focused on human resource development and education using online classes.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

he college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers and Industry. IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned

teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process.

• IQAC organizes departmental presentations and discussion sessions to share and exchange the various teaching methodologies adopted. IQAC also organizes training sessions for defining learning outcomes and also for its attainment. Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	https://www.cmclnmu.ac.in/nirf
Upload e-copies of the accreditations and certifications	No File Uploaded
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college promotes gender equity and sensitizes the same in its curricular and co-curricular activities. There is a women cell and internal complaint committee for resolving any sort of problem that students and staff face in the college. The women cell organizes seminars and training programmes for women regularly in collaboration with other organizations in order to bring awareness regarding their rights. Regular programs are also conducted to raise awareness for family management and sanitation as well as health issues. The college follows the guidelines issued by the national and state women commission. The follwing facilities are provided with respect to gender equity;

1. Safety and security: Women guards have been appointed for the safety of female stakeholders in the college premises.Also, the women cell and the Internal Complaints Committee is available for resolving any matter related to the safety and security of women in campus.

2.Counseling: College has career counseling cell for the guidance of the students. In addition to that, Women cell organises various programmes in this regard from time to time.

3.Common Rooms: The college has seperate common rooms for both Female staff and students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures   Solar energy Biogas plant Wheeling to the Grid   Sensor-based energy conservation Use of LED

B. Any 3 of the above

bulbs/ power efficient equipment

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	**No File Uploaded**

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has put seperate dustbins for different types of wastes, namely solid wastes, liquid and biomedical wastes. College is in agreement with local waste collecting and recycling agencies in order to dispose and recycle the collected wastes properly. In a bid to lessen the amount of waste in the campus, college has also taken some eco-friendly steps. We have tried to minimise the use of single use polythene citing its hazardous effects on nature. We are also trying to go paperless as well. Regarding e-waste, all the electronic wastes are regularly supplied to the agency as they have high chances of recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	**No File Uploaded**
Geo tagged photographs of the facilities	**No File Uploaded**

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:　　　**A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geo tagged photos / videos of the facilities	<u>View File</u>
Various policy documents / decisions circulated for implementation	<u>View File</u>
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities　　**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment　　**A. Any 4 or all of the above**

with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment   5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen   reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has two units of NSS that observes significant cultural events regularly. The units also celebrates the days of national importance like that of national unity day, etc. to bring awareness about the unity of diverse groups. College also runs coaching classes for minorities and weaker sections. The college library has a separate section for the economically weaker students. The college organizes seminars and workshop in collaboration with various social platforms in order to bring awareness about the cultural and social division of various ethnic groups. The NSS units of college regularly visit the backward areas of the city so that the students get acquainted with every level of life that is in India. College also runs campaign "Ek Bharat Shrestha Bharat" that has the unity of India as its theme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college has its ownhandbook where the code of conduct for the various stakeholders of the college has been described. The duties of the employees and student of the college has been fixed with respect to the spirit of constitution. Students are inspired by the teacher towards their duties and obligation to the institution and the society. All the employees are asked to behave in a manner that is sanctitious for the environment of the college. The administration of the college ensures that all stakeholders of the college adhere to their duties. Various committees has formed in order to ensure that constitutional values and duties are being inculcated in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff   4. Annual awareness programmes on Code of Conduct are organized   **A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The NCC and NSS units of the college celebrate days of national importance each year. Other cells of the college like women cell, internal complaints committee, career counseling cell etc. organize regular workshops and seminars in order to promote participation of students in value oriented programs. College conducts various programs to raise awareness in students towards their rights and duties so that they can contribute to bigger causes. Different competitions are organized from college level to university level throughout the year in which the students are encouraged to participate as a part of their academic activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- 1:Free coaching for minorities and backward classes

With the objective to help students in honing their skills to

crack competitive exams and to promote skills, knowledge, capacity buidling, etc. the college provides threethree separate coaching classes supported by the State government of Bihar. The classes are free for the preparation of CTET and TET for minorities, Classes for the preparation of UGC-NET for OBC and Classes for preparation of UPSC,BPSC, Railways, banking, etc. for OBC.All the classes are run in well equipped multimediasmart classes.

Best Practices 2:

Title of the Best Practice:Running of Vocational certificate courses

Wit the objective to helpstudents in understanding the skills needed to be developed in order to secure employment in the competitive open market economy, the college is running several certificate courses inJournalism, Library information Science, Foreign Trade, Hospitality and catering management, E-commerce and Creative Writing.

The context of the courses isthe demand from industry for the employability of the studetns. This is an era of productivity and efficient and in order to survive in the tough competition, one needs to improve continuously with time. Keeping this in mind, the college runs these courses. Many students have secured jobs in news agencies and Hotel chains.

File Description	Documents
Best practices in the Institutional website	https://www.cmclnmu.ac.in/iqac-best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is one of the reputed and oldest institution in the area. Being a leading isntitution, the college also provide coaching and guidance to the needy students belonging to

extremely backward classes and minorities. Such programme is being conducted with the help of UGC and also with the help of Minority Welfare Department and BC and EBC Welfare DepartmentGovernment of Bihar. This is an area of priority for the insitution to equipped its students to crack competitive examinations like UGC NET, Civil Services, Banking and other services. Therefore, the college is carrying out such programme which makes it distinct from other institutions. It also fulfils its social responsibility by taking up such responsibilities. Besides,The NCC and NSS units of the College organize events and rallies throughout the city on a regular basis for numerous environmental causes. Such awareness programmes include water security related awareness, green derive and awarness related to no use of plastics, etc.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

At the beginning of each academic year, the academic calendar is prepared at the college level incorporating curricular, co-curricular and extracurricular events in alignment with the University academic calendar. The college adheres to the guidelines laid down by the State Government in general and the University in particular for the effective operationlisation of the curriculum.Courses are allocated to the faculty members based on their expertise & subject preferences by the Head of the department (HOD) and approved by the Principal. Class-wise time tables are prepared. They also prepare the Course file which includes the time table, lecture plan, course outcomes & program specific outcomes. New and innovative teaching techniques, in addition to the traditional lecture method are adopted to deliver the content. Learner-centric techniques such as peer learning, collaborative learning, group discussion, online classes and lectures, quiz/debates etc., are employed. Periodical review on the coverage of syllabus and regularity of the students is taken by the HOD followed by the Principal.

The range and scope of curriculum delivery in each programmeendeavors to encourage students' active participation and assure that the students achieve academic excellence in the respective discipline. Seminar presentations, project works and other value addition programs are held which help the students to develop their personality and outlook.

File Description	Documents
Upload relevant supporting document	[View File]()
Link for Additional information	[https://cmclnmu.ac.in/information-bulletin-admission]()

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

As a constituent unit of Lalit Narayan Mithila University (LNMU), evaluation norms and examination pattern of the university are followed. The college has adopted a method of continuous internal evaluation system for assessing the academic performance which is student centric.

Continuous Internal Evaluation (CIE) is an integral part of the teaching-learning process which encourages the students to progress continuously leading to a thorough understanding of the course and allows teachers to evaluate the performance of their students in accordance with the course objectives. It distributes course work throughout the semester reducing stress on the students. It is planned and implemented to evaluate students' performance prior to the university examination.

The examination cell of the college oversees the conduct of Semester End Examination (SEE) internal examinations which are organized at the college level. Two mid-semester examinations are conducted for each semester which along with the Formative Assessment, form the backbone of internal evaluation at the college level.

The university has introduced (CBCS) Credit Based Grading System in BBA/BCA from the academic year 2020-21 and in 2018-19 at the Post Graduate level. The performance of all the students is evaluated internally and feedback is shared with the students to improve their performance and to motivate the Slow Learners through Counseling Sessions.

File Description	Documents
Upload relevant supporting document	No File Uploaded
Link for Additional information	https://cmclnmu.ac.in/examination

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and	B. Any 3 of the above

Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University	

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

13

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	**No File Uploaded**
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

6

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	**No File Uploaded**
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the

total number of students during the year

172

File Description	Documents
Any additional information	**No File Uploaded**
Details of the students enrolled in Subjects related to certificate/Add-on programs	<u>View File</u>

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Our Institution integrates Cross-cutting issues like Moral, Ethical and Human Values, Professional Ethics, Gender Equality, Environmental Awareness, Swacha Bharat Abhiyaan etc. which are designed to enable the students to understand the importance of ethics and human values and to provide a conducive environment for inculcating values and developing ethical competence among the students. College celebrates days of national and international importance as Republic day, Women's day, Independence Day, Teacher`s day, Human Right Day, International Yoga Day etc. The college has Women Grievance Redressal Cell to provide counseling, promote gender equality, and deal with issues of safety and security of female students, staff and faculty. University has prescribed Environmental Awareness course for creating awareness and developing importance of environment among students at the PG level. Different social activities have been initiated by the college like Health and Hygiene awareness programs, Medical checkup camps, AIDS awareness programs, Voter's awareness program, Road safety Campaign, Blood donation camps, tree plantation, village cleanliness, plastic free drive etc. The N.S.S. and N.C.C are also very active in these areas. Various departments organize the lectures on Human Values, especially on Gender Equality, Women Empowerment, and Skill Development for the students of the college.

File Description	Documents
Any additional information	**No File Uploaded**
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum.	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

3

File Description	Documents
Any additional information	**No File Uploaded**
Programme / Curriculum/ Syllabus of the courses	**No File Uploaded**
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	**No File Uploaded**
MoU's with relevant organizations for these courses, if any	**No File Uploaded**
Institutional Data in Prescribed Format	View File

1.3.3 - Number of students undertaking project work/field work/ internships

60

File Description	Documents
Any additional information	**No File Uploaded**
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	**No File Uploaded**

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the	A. All of the above

syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni

File Description	Documents
URL for stakeholder feedback report	https://www.cmclnmu.ac.in/iqac-feedback
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management	**No File Uploaded**
Any additional information	**No File Uploaded**

1.4.2 - Feedback process of the Institution may be classified as follows	**B. Feedback collected, analyzed and action has been taken**

File Description	Documents
Upload any additional information	**No File Uploaded**
URL for feedback report	https://www.cmclnmu.ac.in/iqac-feedback

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of students admitted during the year

4721

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

2028

File Description	Documents
Any additional information	**No File Uploaded**
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

Advanced & slow learners are identified based on their effective participation and responses in classes. Advanced learning Students are further categorised by their respective potentials. Those with Research-orientations are imparted basic skills of Research by the College Research Cell. Students with leadership skills are encouraged to create awareness in Society on Socially Relevant issues. Students with an interest in writing works are encouraged to write articles in Newspapers and Magazines. Students are encouraged to participate in International/national conferences/seminars/workshops and make presentations pertaining to their interests.

Steps taken for slow learners: Teachers try to identify the non-performing students/slow learners at an early stage. Once marked, an attempt is made to know the exact cause of being so for each student. In some cases, parents are contacted too. Personal and academic problems if any are counselled with a solution-centric and sympathetic approach. Tutorial classes (remedial sessions) are offered for those lacking in academics. Students are trained to develop clear and critical thinking..

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/
Upload any additional information	View File

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
13344	**73**

File Description	Documents
Any additional information	[View File](#)

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

C.M. College explores every effort possible to make learning student-centered. The presence of NCC and NSS wings on the College Campus is very helpful in this regard. The NCC Wing organizes camps where students learn to live in groups and build organizational and leadership skills. Periodic visits of Uniform personnel to share their experiences and ideas remain a great learning step in this regard. NSS Wing organizes field visits to local villages and areas to create awareness on socially relevant issues such as Environment and Women Empowerment. Campus Cleanliness drive is undertaken by students. Students interact with people outside the college campus and learn the practical problems at hand. Swachhata awareness activities are undertaken by NSS volunteers. A dedicated Sports Section is there in the college which caters to the needs of sports enthusiastic students. Annual Sports meet help in inculcating a healthy participative approach in students. Under the CBCS pattern introduced for PG classes, continuous internal assessment (CIA) is done under which seminar/Quiz, punctuality, and conduct of students are monitored and marks allotted based upon performances.

File Description	Documents
Upload any additional information	**No File Uploaded**
Link for additional information	https://www.cmclnmu.ac.in/college-achievements

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

Teachers of C.M. College have tech-savvy approaches, especially young faculties. They are updated with the latest ICT tools which enhance the conventional teaching learning process. Use of ICT devices makes learning more interesting and student-friendly, catching students' attention. During the Covid-19 pandemic-induced lockdowns, the process of learning continued owing to this. Virtual platforms like Zoom, Google Classroom, and Google Meet, have been used to deliver lectures and conduct online classes. YouTube videos and simulations were also used to conduct practical classes. The College Campus is Wi-Fi enabled. There are a total of 117 Computers in the college. There are 02 Computer labs. There are 4 browsing centres. There is one computer center. The library is well equipped with facilities.

File Description	Documents
Upload any additional information	No File Uploaded
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	No File Uploaded

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

73

File Description	Documents
Upload, number of students enrolled and full time teachers on roll	No File Uploaded
Circulars pertaining to assigning mentors to mentees	No File Uploaded
Mentor/mentee ratio	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

52

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	View File
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

36

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year (Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

387

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The internal examinations for postgraduate classes are being undertaken in tandem with the policies and mechanism outlined by the University. In general, the college follows a transparent and efficient mechanism for internal exams which follows the following set of activities;

1. A meeting of heads of departments of the college and examination department is called to conduct the internal exams under the chairmanship of the Principal.

2. Accordingly heads of different departments and the Principal, examination department makes a notification regarding internal exams.

3. Date sheet of the internal exams is displayed both offline and online .

4. The concerned departments prepare duty charts of teachers for the smooth conduct of internal examinations.

5. The students are required to appear in the internal examinations. An attendance sheet of students who appeared in the internal exams are prepared and kept in the respective departments and the examinations department.

6. Respective teachers teaching their respective subjects are assigned to evaluate internal exams paper.

7. A review of result is done by the Departmental Council so that corrective measures can be taken if needed. At the end of the year/session/semester, the external examination is conducted by the University.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	https://www.cmclnmu.ac.in/examination

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The college has set out a transparent and student friendly mechanism for dealing with the grievances of students relating to internal exams. The following mechanism is followed ;

1. Students are required to give a written application expressing their genuine grievances in their respective departments.

2. The departmental committee takes decision on the application received from students.

3. The students are informed about the decision through offline, online and social media.

4. The Principal notifies the reassessment of internal exams.

5. The examinations department prepares date sheet and the concerned departments are requested to take internal exams accordingly.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme and course outcomes for all Programmes offered by the institution are stated and displayed on website and communicated to teachers and students.

Teaching faculties of the various departments are assigned to give an outline of the courses and programmes available in the college to students and parents. After being briefed about the scope and prospects of various courses, the students are admitted to the college. After the completion of admission, the students are required to attend an induction class(Dikshharambh)organized by various departments as part of starting the course. The induction classes are designed to explain the programme outcomes and course outcomes of the programmes and courses being offered in the college and by the affiliating university.

The College has a proper mechanism of communication of the learning outcomes of the Programs and Courses. It has its prospectus containing all details regarding the programmes and courses in hard copy. At the time of admission, the students are provided with a copy of the prospectus. Outcomes of Programs and Courses are also uploaded on the college website. .

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for Additional information	https://www.cmclnmu.ac.in/under-graduate-courses
Upload COs for all Programmes (exemplars from Glossary)	View File

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The POs and PSOs for all programmes and COs for each course are prepared considering the outline provided by the L. N. Mithila University, Darbhanga, Bihar. The methods chiefly used to assess whether students have attained the Course Outcomes include the participatory levels of students in curricular/ cocurricular activities, marks scored for internal exams, their participation in seminars, their ability to handle assignment topics, and their performances in the final examination. A detailed Blueprint is prepared at the department level to assess the attainment of COs, and PSOs while setting question papers for the Internal Examination and selecting topics for assignments. A student's Grade Point (GP) and marks are taken as the benchmark to measure whether the Course Outcome has been achieved. The university has a policy for different grades and divisions based on programmes. The college follows the same. The college has a semester system at the postgraduate level and an annual system at the undergraduate level.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	https://www.cmclnmu.ac.in/under-graduate-courses

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

2363

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	[View File](#)
Upload any additional information	[View File](#)
Paste link for the annual report	**Nil**

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

https://www.cmclnmu.ac.in/students-satisfaction-survey

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

1.25

File Description	Documents
Any additional information	**No File Uploaded**
e-copies of the grant award letters for sponsored research projects /endowments	**No File Uploaded**
List of endowments / projects with details of grants(Data Template)	[View File](#)

3.1.2 - Number of teachers recognized as research guides (latest completed academic year)

3.1.2.1 - Number of teachers recognized as research guides

36

File Description	Documents
Any additional information	**No File Uploaded**
Institutional data in prescribed format	[View File](#)

3.1.3 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.3.1 - Number of departments having Research projects funded by government and non-government agencies during the year

1

File Description	Documents
List of research projects and funding details (Data Template)	[View File](#)
Any additional information	**No File Uploaded**
Supporting document from Funding Agency	**No File Uploaded**
Paste link to funding agency website	**Nil**

3.2 - Innovation Ecosystem

3.2.1 - Institution has created an ecosystem for innovations and has initiatives for creation and transfer of knowledge

C. M. College is a constituent unit of Lalit Narayan Mithila University, Darbhanga funded by the state Government of Bihar. The university has its own policy for research and consultancy which create an ecosystem for the faculties and students of the university and the college. The college follows the guidelines and policies adopted by the university. It has also adopted learning centric attitude for developing such innovative eco system. The college, as per the decisions taken by the state government and also by the university' adopted CBCS system in two of its undergraduate courses and also all of its postgraduate courses. The CBCS system is designed as per the need of the time. Students are trained in the modern age knwoledge and technology to serve the need of mrket. Therefore, the college provides

opportunties for both teachers and students to get involved in academic activities using reseources developed for the same such as language lab and computer lab.The college has an active research and publication cell which take care of publication of Magazines and Journal named Academia. This makes the research environment vibrant in the college. It acts as active research forum consisting for teachers of the college..

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://lnmu.ac.in/policies

3.2.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship during the year

3.2.2.1 - Total number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during the year

0

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	No File Uploaded

3.3 - Research Publications and Awards

3.3.1 - Number of Ph.Ds registered per eligible teacher during the year

3.3.1.1 - How many Ph.Ds registered per eligible teacher within the year

30

File Description	Documents
URL to the research page on HEI website	**Nil**
List of PhD scholars and their details like name of the guide, title of thesis, year of award etc (Data Template)	**No File Uploaded**
Any additional information	**No File Uploaded**

3.3.2 - Number of research papers per teachers in the Journals notified on UGC website during the year

3.3.2.1 - Number of research papers in the Journals notified on UGC website during the year

36

File Description	Documents
Any additional information	**No File Uploaded**
List of research papers by title, author, department, name and year of publication (Data Template)	[View File](#)

3.3.3 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.3.3.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during year

15

File Description	Documents
Any additional information	**No File Uploaded**
List books and chapters edited volumes/ books published (Data Template)	[View File](#)

3.4 - Extension Activities

3.4.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The institution in the beginning of each academic session

selects and enrolls the volunteers of NSS unit and the teacher-in-charge of this unit to maintain the record of accomplishment of the social activities performed. Volunteers participate in the extension activities, which helps them to become a good citizen as well as promote the citizenship role. The institution regularly conduct the extension activities in the villages, adopted villages and weaker sections of the societies. These programmes aims to connect the Higher Education Institutions with the society. This will transform the outlook of the students and inculcate leadership qualities in the youth.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/ncc-nss-scouts-guides
Upload any additional information	No File Uploaded

3.4.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.4.2.1 - Total number of awards and recognition received for extension activities from Government/ Government recognized bodies year wise during the year

0

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year (Data Template)	No File Uploaded
e-copy of the award letters	No File Uploaded

3.4.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.4.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

15

File Description	Documents
Reports of the event organized	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of extension and outreach Programmes conducted with industry, community etc for the during the year (Data Template)	<u>View File</u>

3.4.4 - Number of students participating in extension activities at 3.4.3. above during year

3.4.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations such as Swachh Bharat, AIDs awareness, Gender issue etc. year wise during year

2332

File Description	Documents
Report of the event	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	<u>View File</u>

3.5 - Collaboration

3.5.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship during the year

3.5.1.1 - Number of Collaborative activities for research, Faculty exchange, Student exchange/ internship year wise during the year

0

File Description	Documents
e-copies of related Document	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Collaborative activities with institutions/industries for research, Faculty	**No File Uploaded**

3.5.2 - Number of functional MoUs with institutions, other universities, industries, corporate houses etc. during the year

3.5.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. year wise during the year

0

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning. viz., classrooms, laboratories, computing equipment etc.

The college has up-to-date and innovative infrastructure facilities to cater to its students. Ithas many students for whom efficient teachers are appointed. The teacher-student ratio is tilted towards a relatively satisfactory level, considering other institutions in the state. There are 45 spacious classrooms available on the campus with both standard and smart classrooms for teaching and learning. Besides, a Language Lab and Computer Lab are being operatedto provide students with a facility to update their knowledge through access to current teaching materials. The teachers of the college offer lectures in traditional and innovative ways of teaching. The classrooms are well equipped with all the basic facilities like electricity, ventilation, boards, desks, benches, etc. There is a recently built separate block for the classes of professional courses of BBA & BCA. The classrooms have been constructed in accordance with modern requirements alongside the basic requirements. In addition, the college has sixsmart classroomsand one seminar hall with a projector, smart TV, Air conditioner etc. The teachers give

their lectures with audio-visual presentations to students in smart classes. The college has an updated psychology lab, computer lab, library and reading room where students can study in silence while using the internet services provided by the government. The teachers also actively participate in the various departments for co-curricular activities of students like NCC, NSS, EBSB, Sports Cell, etc., where they guide students and imbibevalue-based views in them.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cmclnmu.ac.in/college-infrastructure

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The college has two units of NSS and a unit of NCC. The NSS units are actively engaged in different programmes mandated by the government and the university. It actively runs the EBSB for culture and moral development. The NCC units of the college regularly observe the pertinentevents and days of national and global significance. All these units have separate offices with the minimum number of facilities instructed. These units organize events and rallies to promote various causes nearby. The College has also adopted a few villages under its wings for their positive development. The college has a separate sports building with table tennis courts and a gymnasium attached to it. There is a badminton court for students to practice. The items related to various sports, like cricket, badminton, table tennis, chess, shot put, etc., are available in the college and are accessed by the students. The college organizes its annual sports events to promote sports activities. The team sent by the college to inter-university sports and cultural festivals secures the top ranks consistently, and our students also qualified to represent us successfully at the state and national levels.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cmclnmu.ac.in/ncc-nss-scouts-guides

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

11

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.cmclnmu.ac.in/college-infrastructure
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

137

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	**No File Uploaded**
Upload Details of budget allocation, excluding salary during the year (Data Template	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

In this college, the first CMART e-library software was installed in the year 2019 & Library Management system C.M. college software was installed in the year 2019 in the updated version. Both are beneficial software that helps students find required books and fully featured scalable library management systems. The .software has been derived from a cloud-based and fully functional, Library Management System and has all the basic library management modules. at present, these software are not functional.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for Additional Information	https://www.cmclnmu.ac.in/college-library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources	C. Any 2 of the above

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	[View File](#)

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

8.8

File Description	Documents
Any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

323

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	**No File Uploaded**

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

All the departments and classrooms are enabled to use WiFi facilities in the academic year 2022-23.The Bihar government also supports providing ICT services to students through its different Yojana. The ICT services in the college come under the rubric of the Bihar Sarkaar Saat Nischay Project and are subsequently available 24x7 free-of-cost for faculty and students with 10 MBPS speed. All systems on the campus have internet facilities on them. The Wi-Fi range covers the entire college premises, including the principal's office, administrative office, academic section, canteen and common room. An uninterrupted power supply through renewable solar plates has been installed to allow easy access to the internet with minimal hindrance. Computer systems and Wi-Fi networks are consistently upgraded with the latest software as and when required. A dedicated room is allotted for running the Wi-Fi servers with all the necessary peripherals, including AC. The college provides internet facilities to all faculty members in all institute systems, irrespective of the departments, to preserve and download materials for academic

purposes when required. Obsolete computers are duly replaced, and new ones are procured. The cost provisions are also made on a sufficiently broader scale for this in the annual budget.

File Description	Documents
Upload any additional information	[View File](#)
Paste link for additional information	https://www.cmclnmu.ac.in/college-infrastructure

4.3.2 - Number of Computers

125

File Description	Documents
Upload any additional information	[View File](#)
List of Computers	**No File Uploaded**

4.3.3 - Bandwidth of internet connection in the Institution

A. ? 50MBPS

File Description	Documents
Upload any additional Information	[View File](#)
Details of available bandwidth of internet connection in the Institution	**No File Uploaded**

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)

38

File Description	Documents
Upload any additional information	**No File Uploaded**
Audited statements of accounts	**No File Uploaded**
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	[View File](#)

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

Maintaining and Utilizing Physical Facilities: The College has been utilising its available physical infrastructure optimally for a long time. For this, we run classes in two shifts, viz., in the morning shift we conduct Commerce classes, and in the Day Shift, we conduct classes in Social Sciences and Humanities.

Library: Our library is well-stocked and fully computerized. It has over one lakh books covering almost all aspects of Social Sciences, Humanities and Commerce. It regularly subscribes to about 6 Periodicals, including five daily newspapers in Hindi and English. Internetfacilityisalso available. U.G.C. INFLIBNET Services is available for the benefit of the academic fraternity. The library has a "Book Bank" consisting of core textbooks issued to deserving students throughout the academic year. The printed requisition slip has been kept at the library issue counter. The library has comfortable Reading Rooms on the first floor of the library building with a seating capacity of 66 readers at a time. The library remains open from 9.00 AM to 5.30 PM on all working days.

Smart Classes and Computer Lab: We have sixSmart classes and one computer lab.

File Description	Documents
Upload any additional information	**No File Uploaded**
Paste link for additional information	https://www.cmclnmu.ac.in/administration-committees

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

731

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefited by scholarships, free ships, etc provided by the institution / non- government agencies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

A. All of the above

File Description	Documents
Link to Institutional website	https://www.cmclnmu.ac.in/event-gallery
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

115

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

115

File Description	Documents
Any additional information	View File
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

A. All of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student grievances including sexual harassment and ragging cases	**No File Uploaded**

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

0

File Description	Documents
Self-attested list of students placed	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of student placement during the year (Data Template)	<u>View File</u>

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

120

File Description	Documents
Upload supporting data for student/alumni	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of student progression to higher education	**No File Uploaded**

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

0

File Description	Documents
Upload supporting data for the same	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of students qualifying in state/ national/ international level examinations during the year (Data Template)	**No File Uploaded**

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

0

File Description	Documents
e-copies of award letters and certificates	**No File Uploaded**
Any additional information	**No File Uploaded**
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	**No File Uploaded**

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

To ensure active students' participation in C. M. College corporate life, students' participation is planned through representatives such as through elected students of Students' Union election. A separate statute has been promulgated by the Hon'ble Chancellor, Universities of Bihar. L N Mithila University, Darbhanga has framed Rules and Regulations for smooth functioning of the Students' Union. The College administration provides for due students' representation it its apex policy making body, known as the College Advisory Committee. At micro level, in order to reflect their interest and safeguard their rights every Departmental Council includes two students' representatives (one boy and a girl). Besides, students representatives are also part of the Internal Quality Assurance Cell (IQAC) of the college. Student's representation in different social, cultural, and other extension activities is ensured by the NCC and NSS Units operating in the College.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/ncc-nss-scouts-guides
Upload any additional information	**No File Uploaded**

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the

Institution participated during the year

8

File Description	Documents
Report of the event	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	[View File](#)

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

At C.M. College, Darbhanga, a registered and functional Alumni Association was established in August 2021 and has being involvement in a variety of alumni-related activities of the College. They have the following activity.

1. It meets regularly to discuss ways and means to improve the academic environment of the College and exchange views on the employment opportunities and scope for higher education.

2. Our alumni have contributed monetarily and non-monetarily to the college's development and advancement throughout the years. Gift grants or prizes and money related help with directing the College's Golden Jubilee Celebration.

3. In association with NSS and NCC Units, the association regularly conducts Blood Donation and Health Check-up Camps.

4. All departments have a database of last year students and are updated from time to time. The annual alumni association brings rich exchanges to young and old generations and protects our precious practices and traditions.

5. It also deliberates upon the role of the Alumni in positive interaction with the society through participation of young students under the guidance of senior

6. College alumni hold important public positions such as members of the legislative assembly, ministerial positions, and members of the syndicate, and at local institutions.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/
Upload any additional information	**No File Uploaded**

5.4.2 - Alumni contribution during the year (INR in Lakhs) | **E. <1Lakhs**

File Description	Documents
Upload any additional information	**No File Uploaded**

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

• The college has goals and a mission statement that align with both social needs and the ideals of higher education. The college seeks to provide young people with an integrated, individualized education in order to develop citizens who are academically strong, morally pure, socially conscious, spiritually inspired and committed to serving their nation. • The college is dedicated to advancing national integration and justice. It is dedicated to empowering women and other vulnerable members of society as well as underprivileged social groups via education. As the academic leader of the college, the principal oversees all of the responsibilities that come with the job. • Policy planning and implementation is decentralized. Its bodies such as the Governing Body, IQAC, the Academic Council, the Examination Committee, the Finance Committee, Cultural Committee, Publication Committee, Discipline Committee, Anti-Ragging Committee, Placement and Career Counseling Cell and Grievance Redressal Cell follow this norm. These committees are comprised of faculty members, who meet periodically and review the matters concerning their activities.

• The Principal is both the academic as well as the

administrative head of the institution. He provides valuable guidance in planning, organizing and execution of all activities.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/vision-mission
Upload any additional information	**No File Uploaded**

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

• The college promotes a participatory approach to ensure that all of its academic and administrative departments operate with coherence and quality. Several committees aid in streamlining the academic and administrative processes. Quality is also reflected in how administrative departments operate, including funding distribution, computerization of administrative offices, automation of the library, and internet access for faculty, staff, and students on campus. • IQAC is responsible for ensuring quality in all academic activities which leads to the overall development of the institution. The faculty members are involved in decision making by serving as conveners, coordinators and members in various academic and administrative committees. The college has a Staff Council. All faculty members are ex-officio members of this body. The Secretary and Assistant Secretary are elected representatives of the staff. • The Principal periodically holds meetings with the various departments and groups to oversee the college's progress. A number of additional committees, including the Grievance Redressal Cell, the Anti-Ragging Committee, the Discipline Committee, the Games and Sports Committee, the Cultural Committee, the Publication Committee, and the Placement & Career Counseling Cell are also led by the staff members.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/administration-committees
Upload any additional information	**No File Uploaded**

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

- **C.M. College Dabhanga was founded in 1938 to provide high-quality educational opportunities to students with an emphasis on their mutual growth of knowledge and skills. The vision and mission have grown over time to address local, national, and international issues.The college offers tailored, integrated undergraduate and graduate programs with the goal of making young people in society employable. The college places a strong emphasis on teaching students good ethical values and possibilities for overall growth. Our ongoing goals are developing a scientific temperament, encouraging curiosity, developing strong moral character, and fortifying social ties.**
- **The college also works to increase students' employability by promoting entrepreneurial and vocational education. BBA and BCA Courses are successfully running in the college. The college also offers job-oriented Certificate courses. The college has established an environment that supports students' overall development in order to carry out its goals and objectives. The college offers fee waivers to staff wards, books to students for extended borrowing periods, and grants to deserving but financially struggling students. The teachers are always willing to assist students with additional sorts of counseling as well as academic support. Students might request extra or remedial classes as and when needed by them.**

File Description	Documents
Strategic Plan and deployment documents on the website	[View File]()
Paste link for additional information	[https://www.cmclnmu.ac.in/institutional-development-plan]()
Upload any additional information	**No File Uploaded**

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The college has a well-functioning structure. The Principal is the head of the institution who works in tandem with the University guidelines under the larger vision of Bihar government and UGC. The College advisory council takes appropriate measures for the implementation of strategic plans and policy affairs of the college. The IQAC coordinator in consultation with the members of IQAC makes policies with NAAC guidelines updated from to time via regular meetings and discussions. These policies are then implemented by different departments, academic committees and other bodies in the college. The University places newly appointed teachers in college selected through Recruitment agencies from time to time. Promotion is given to teachers based on the UGC regulations regarding Career Advancement Scheme (CAS) of UGC. All the employees follows L.N. Mithila University Statutes and Bihar Service Rules of the Government of Bihar. The college has a well- functioning structure. The Principal is the head of the institution who works in tandem with the University guidelines under the larger vision of Bihar government and UGC. The College advisory council takes appropriate measures for the implementation of strategic plans and policy affairs of the college.

File Description	Documents
Paste link for additional information	Nil
Link to Organogram of the institution webpage	https://www.cmclnmu.ac.in/organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination	E. None of the above

File Description	Documents
ERP (Enterprise Resource Planning)Document	**No File Uploaded**
Screen shots of user inter faces	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of implementation of e-governance in areas of operation, Administration etc(Data Template)	**No File Uploaded**

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

For teaching and non-teaching staff members, section 71 of the BSU Act requires the University to constitute pension, gratuity, insurance or provident fund for its officers, teachers and nonteaching employees. Accordingly, all the teaching and nonteaching employees of the College appointed before September 01, 2005 are enjoying the benefits of Old Pension Scheme, along with a Noncontributory Provident Fund, and Gratuity scheme at par with the State Government employees of Bihar. Teachers and nonteaching employees of the College who have been appointed on or after September 01, 2005 are being covered under the New Pension Scheme along with the Contributory Provident Fund, and Gratuity Scheme at par with the similarly situated State Government Employees of Bihar. In addition to these welfare schemes, the College has 12 quarters for Assistant Professors, 4 quarters for Associate Professors. These quarters are allotted to the eligible employees by the Quarter Allotment Committee of the College, as and when fallen vacant. For students scholarship, hostel accommodation, fee waiver for selected candidates, medical camps, anti ragging cell, career guidance cell, personal counseling cell, placement cell, spoken English and personality development, functional gym, yoga etc.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	**No File Uploaded**
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	<u>View File</u>

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

0

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	**No File Uploaded**
Reports of Academic Staff College or similar centers	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	**No File Uploaded**

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes,

| Orientation / Induction Programmes, Refresher Course, Short Term Course etc.) |

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

0

File Description	Documents
IQAC report summary	**No File Uploaded**
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Details of teachers attending professional development programmes during the year (Data Template)	**No File Uploaded**

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

Performance Appraisal System: for Teaching Staff

The Institution follows the Performance Appraisal System laid down by the government of Bihar and governor secretariat and implemented by the L. N. Mithila University. The college follows the time to time notifications by the University. The University carries out the appraisal process and follows criteria as stipulated by UGC and followed by the government of Bihar for promotion of teachers.

Performance appraisal of non-teaching staff :

The University follows the norms of the government of Bihar for performance appraisal and promotion of non-teaching staffs. The university carries out the process.

· Appraisal and promotion of teaching and non-teaching are based on Bihar State University Act and Statutes as and when modified as per the guidelines of UGC.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	[View File]()

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

Internal-external audits are conducted regularly. Internal auditor is appointed by parent society. Internal auditor checks Internal Audit: The college accounts are audited and examined annually by a qualified accountant appointed as auditor by the Syndicate under Section 53 of the Bihar State Universities Act, 1976. After completing the audit, the auditor submits his report to the Syndicate. The cost of the audit of the accounts of the college is met from the University Fund.

• External Audit: The State Government gets the College account audited by its agency at regular intervals, as per the provision made under Section 54 of the BSU Act, 1976. On receipt of the audit report, the State Government is authorized to call for a report from the College on the points raised in the audit report and issue directions to the College as it thinks fit. The College complies with such directions within the time specified therein.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/upload/Notice/15-Jul-20237977.jpg
Upload any additional information	**No File Uploaded**

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

0

File Description	Documents
Annual statements of accounts	**No File Uploaded**
Any additional information	**No File Uploaded**
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	**No File Uploaded**

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The college strictly follows the policies of the government of Bihar and the regulations adopted by the L. N. Mithila University regarding resource mobilisation. The college is dependent on the government aid for its functioning. It also does not charge any fee from girl students as the policy of government Bihar aims to give free education to girl students. Therefore, the college raises funds from fees from male students and grants as well as aid from the government of Bihar.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

• The IQAC is always striving to improve quality across the board. The College Advisory Committee, operating under the auspices of IQAC, creates a comprehensive academic plan every year and makes sure that the available resources are used to their fullest potential. • Academic Calendar is prepared and uploaded on the institutional website. IQAC has adopted quality improvement strategies in areas like curriculum development, teaching-learning, examination and evaluation, research and development. The academic year 2020-21 was

affected by the Pandemic (Covid-19). Therefore, majority of academic activities were carried out online. The IQAC and College Advisory Committee requested teachers to take up online mode of education during the pandemic time. The teachers' fraternity followed the same. Study materials were uploaded on the college website. The IQAC mainly focused on human resource development and education using online classes.

File Description	Documents
Paste link for additional information	https://www.cmclnmu.ac.in/
Upload any additional information	**No File Uploaded**

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

he college has a functional IQAC setup as per norms that includes Teacher Representatives, Members from Management, a representative of Administrative Staff, one nominee each from Local Society, Students, Alumni, Employers and Industry. IQAC has constituted a feedback committee which seeks feedback regularly from all stakeholders. Based on the feedback an action is taken in the form of a communication to the concerned teachers and the teachers are suggested to conduct bridge courses, add-on courses and remedial courses and to use ICT based teaching methods to improve the teaching learning process.

• IQAC organizes departmental presentations and discussion sessions to share and exchange the various teaching methodologies adopted. IQAC also organizes training sessions for defining learning outcomes and also for its attainment. Every teacher is expected to submit a work done report periodically on teaching learning process and co-curricular and extracurricular activity.

File Description	Documents
Paste link for additional information	**Nil**
Upload any additional information	**No File Uploaded**

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)	**C. Any 2 of the above**

File Description	Documents
Paste web link of Annual reports of Institution	https://www.cmclnmu.ac.in/nirf
Upload e-copies of the accreditations and certifications	**No File Uploaded**
Upload any additional information	**No File Uploaded**
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The college promotes gender equity and sensitizes the same in its curricular and co-curricular activities. There is a women cell and internal complaint committee for resolving any sort of problem that students and staff face in the college. The women cell organizes seminars and training programmes for women regularly in collaboration with other organizations in order to bring awareness regarding their rights. Regular programs are also conducted to raise awareness for family management and sanitation as well as health issues. The college follows the guidelines issued by the national and state women commission. The follwing facilities are provided with respect to gender equity;

1. Safety and security: Women guards have been appointed for the safety of female stakeholders in the college

premises.Also, the women cell and the Internal Complaints Committee is available for resolving any matter related to the safety and security of women in campus.

2.Counseling: College has career counseling cell for the guidance of the students. In addition to that, Women cell organises various programmes in this regard from time to time.

3.Common Rooms: The college has seperate common rooms for both Female staff and students.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of:a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment	B. Any 3 of the above

File Description	Documents
Geo tagged Photographs	[View File](#)
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The college has put seperate dustbins for different types of wastes, namely solid wastes, liquid and biomedical wastes.

College is in agreement with local waste collecting and recycling agencies in order to dispose and recycle the collected wastes properly. In a bid to lessen the amount of waste in the campus, college has also taken some eco-friendly steps. We have tried to minimise the use of single use polythene citing its hazardous effects on nature. We are also trying to go paperless as well. Regarding e-waste, all the electronic wastes are regularly supplied to the agency as they have high chances of recycling.

File Description	Documents
Relevant documents like agreements / MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus	E. None of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: 1. Restricted entry of automobiles 2. Use of bicycles/ Battery-powered vehicles 3. Pedestrian-friendly pathways 4. Ban on use of plastic 5. Landscaping	A. Any 4 or All of the above

File Description	Documents
Geo tagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	View File
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities	**B. Any 3 of the above**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft	**A. Any 4 or all of the above**

copies of reading material, screen reading

File Description	Documents
Geo tagged photographs / videos of the facilities	[View File](#)
Policy documents and information brochures on the support to be provided	**No File Uploaded**
Details of the Software procured for providing the assistance	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

College has two units of NSS that observes significant cultural events regularly. The units also celebrates the days of national importance like that of national unity day, etc. to bring awareness about the unity of diverse groups. College also runs coaching classes for minorities and weaker sections. The college library has a separate section for the economically weaker students. The college organizes seminars and workshop in collaboration with various social platforms in order to bring awareness about the cultural and social division of various ethnic groups. The NSS units of college regularly visit the backward areas of the city so that the students get acquainted with every level of life that is in India. College also runs campaign "Ek Bharat Shrestha Bharat" that has the unity of India as its theme.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.9 - Sensitization of students and employees of the Institution to the constitutional

obligations: values, rights, duties and responsibilities of citizens

The college has its ownhandbook where the code of conduct for the various stakeholders of the college has been described. The duties of the employees and student of the college has been fixed with respect to the spirit of constitution. Students are inspired by the teacher towards their duties and obligation to the institution and the society. All the employees are asked to behave in a manner that is sanctitious for the environment of the college. The administration of the college ensures that all stakeholders of the college adhere to their duties. Various committees has formed in order to ensure that constitutional values and duties are being inculcated in the college.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	**Nil**
Any other relevant information	**Nil**

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff 4. Annual awareness programmes on Code of Conduct are organized	**A. All of the above**

File Description	Documents
Code of ethics policy document	[View File](#)
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The NCC and NSS units of the college celebrate days of national importance each year. Other cells of the college like women cell, internal complaints committee, career counseling cell etc. organize regular workshops and seminars in order to promote participation of students in value oriented programs. College conducts various programs to raise awareness in students towards their rights and duties so that they can contribute to bigger causes. Different competitions are organized from college level to university level throughout the year in which the students are encouraged to participate as a part of their academic activities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	**No File Uploaded**
Geo tagged photographs of some of the events	**No File Uploaded**
Any other relevant information	**No File Uploaded**

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

Best Practice- 1:Free coaching for minorities and backward

classes

With the objective to help students in honing their skills to crack competitive exams and to promote skills, knowledge, capacity buidling, etc. the college provides threethree separate coaching classes supported by the State government of Bihar. The classes are free for the preparation of CTET and TET for minorities, Classes for the preparation of UGC-NET for OBC and Classes for preparation of UPSC,BPSC, Railways, banking, etc. for OBC.All the classes are run in well equipped multimediasmart classes.

Best Practices 2:

Title of the Best Practice:Running of Vocational certificate courses

Wit the objective to helpstudents in understanding the skills needed to be developed in order to secure employment in the competitive open market economy, the college is running several certificate courses inJournalism, Library information Science, Foreign Trade, Hospitality and catering management, E-commerce and Creative Writing.

The context of the courses isthe demand from industry for the employability of the studetns. This is an era of productivity and efficient and in order to survive in the tough competition, one needs to improve continuously with time. Keeping this in mind, the college runs these courses. Many students have secured jobs in news agencies and Hotel chains.

File Description	Documents
Best practices in the Institutional website	https://www.cmclnmu.ac.in/iqac-best-practices
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

This college is one of the reputed and oldest institution in the area. Being a leading isntitution, the college also provide coaching and guidance to the needy students belonging to extremely backward classes and minorities. Such programme is being conducted with the help of UGC and also with the help of Minority Welfare Department and BC and EBC Welfare DepartmentGovernment of Bihar. This is an area of priority for the insitution to equipped its students to crack competitive examinations like UGC NET, Civil Services, Banking and other services. Therefore, the college is carrying out such programme which makes it distinct from other institutions. It also fulfils its social responsibility by taking up such responsibilities. Besides,The NCC and NSS units of the College organize events and rallies throughout the city on a regular basis for numerous environmental causes. Such awareness programmes include water security related awareness, green derive and awarness related to no use of plastics, etc.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

1. Operating more competitive examination guiding classes with the collaboration of reputed institutions.

2. Construction of a seperate block for fee counters and other monetary transactions from students.

3. Construction of additionalwashrooms for Staff and students.

4. Construction of a Computer lab with advanced technological facilities in BBA and BCA block.

5. The college plans to run a canteen for the stakeholders in the premises.

6. Complete automation of the Office and Library is expected to be completed.

7. Plantation of more trees in the college campus.

8. Installation of moresolar panels.

9. Starting admissions in new hostel for SC/ST students.

10. Introducing UG courses of Home Science, Geography and Music.

11. Renovation of seminar hall.

12. Construction of special classrooms and washrooms for differently abled.

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